

# TOWN OF HILLSBOROUGH

NEW HAMPSHIRE



## 2020 ANNUAL REPORT

**Eugene “Skip” Edwards**  
**April 22, 1940 – December 31, 2020**



It is our honor to acknowledge Eugene “Skip” Edwards. His presence in our small community has been felt by many.

Eugene made his life here in Hillsborough. He grew up here. He had a marriage with Patricia that saw 60 years. They raised two children here, and those children now have children and grandchildren of their own, making Eugene a great-grandfather.

“Skip” could often be found at the Corner Store grabbing a quick breakfast or lunch and visiting with the other locals. On Friday evenings, he could be found chatting and enjoying the company of friends at ‘the shop.’ These times of respite didn’t last long though. He was either headed for home to get to bed early because snow was forecasted, or something needed fixing, and an early start was his way of life.

Over the years Eugene developed a great ability with excavation. This skill, coupled with an incredible work ethic, led to a career and thriving small business of more than 50 years, Eugene Edward and Son. A business that still operates today.

To say that Eugene did a lot while he was with us is an understatement. He took pride in all that he did from his career, to his family, and his many friendships. His efforts helped build and shape this community to make it what it is today. It is that career and business which he will forever be remembered for here in town. He left his mark here among the people, and in all the things he did.

Eugene wore many hats. He worked for a short time as a Hillsborough Water Commissioner, ensuring that the people of Hillsborough would be provided with efficient running water. As a young man he joined the Hillsboro Fire Department where he spent many years helping to keep the local community safe. His business would eventually spill over into other volunteer work throughout town. He helped to excavate the land for the Fire Department Landing, ensuring a place to provide many future events for the community. He could always be counted on the help set up and tear down the annual Fireman’s Muster and Carnival.

As a businessman, he worked for many people over the span of his career. He worked for the Emerald Lake Village District since the early 1970’s year-round to ensure that the small lake community had proper, safe roads to commute on.

Many people hired him to develop their own land in order to build new homes, or to make improvements to their existing homes. It is for all these things and for many more that we as a community will always remember Eugene Edwards. A man who served his community and lived life well.

For those of us who knew him, he will be greatly missed. For those who did not know of him, it is a missed opportunity to have known a great man and staple of this town.

From the Town of Hillsborough: We thank you, Eugene Edwards.

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# MUNICIPAL SERVICES DIRECTORY

<b>Building Inspector/Code Enforcement</b>	464-3877 ext. 259
<b>Community Planning</b> Monday – Thursday 9:30 a.m. to 3:00 p.m. Email: <a href="mailto:robyn@hillsboroughnh.net">robyn@hillsboroughnh.net</a> First & Third Thursday at 7:00 p.m.	464-3877 ext. 227
<b>Conservation Commission</b>	464-3877 ext. 221
<b>Fire Department</b>	464-3477
<b>Health Officer</b>	464-3877 ext. 226
<b>Highway Department</b>	464-3877 ext. 253
<b>Library</b> Monday & Friday 12:00 p.m. to 5:00 p.m. Tuesday & Thursday 9:00 a.m. to 8:00 p.m. Saturday 9:00 a.m. to 1:00 p.m.	464-3595
<b>Planning Board</b> First & Third Wednesday at 7:00 p.m.	464-5378 ext. 227
<b>Police</b>	464-5512
<b>Selectmen</b> Second & Fourth Wednesday Open Session 6:00 p.m. to 6:15 p.m. or by Appointment. Please call the Town Office.	464-3877 ext. 221
<b>Supervisors of the Checklist</b>	464-3877 ext. 221
<b>Town Administrator</b>	464-3877 ext. 222
<b>Town Clerk/Tax Collector</b> Monday – Friday 9:00 a.m. to 4:30 p.m. Tuesday 9:00 a.m. to 6:30 p.m. Last Saturday of every month 10:00 a.m. to 11:30 a.m.	464-3877 ext. 224
<b>Town Office</b> Monday – Friday 8:30 a.m. to 4:30 p.m. Web Site: <a href="http://www.town.hillsborough.nh.us">www.town.hillsborough.nh.us</a>	464-3877 ext. 221 464-4270 Fax
<b>Transfer Station</b> Tuesday, Friday & Saturday 8:30 a.m. to 4:30 p.m. Thursday 12:00 p.m. to 8:00 p.m.	464-3877 ext. 254
<b>Water and Sewer Commissioners</b> Office Hours: Monday – Friday 8:30 a.m. to 3:00 p.m. Water meets the 2 <sup>nd</sup> Thursday of each month at 6:00 p.m. Sewer meets the 4 <sup>th</sup> Tuesday of each month at 6:00 p.m.	464-3877 ext. 229
<b>Wastewater Treatment Plant</b>	464-3877 ext. 255
<b>Welfare Officer</b>	464-3877 ext. 226
<b>Youth Services Office</b>	464-3877 ext. 230
<b>Zoning Board of Adjustment</b>	464-3877 ext. 227

## TOWN OFFICERS

### **Building Inspector/Code Enforcement**

Michael Borden

### **Cemetery Trustees**

Iris Campbell, Chairman - 2022

Wendy Brien-Baker - 2021

Norma Webster - 2023

### **Chief of Police**

David Roarick

### **Community Planning Director**

Robyn L. Payson

### **Conservation Commission**

Richard Head, Chairman - 2023

Linda White - 2023

Russell Galpin - 2021

Richard McNamara – 2022

Sam Stark – 2022

Terry Yeaton - 2023

John Segedy - Alternate – 2023

Roger Shamel – Alternate - 2024

### **Economic Development Commission**

John P. Stohrer, Ex-Officio, Chairman

Laura Buono - Town Administrator

Robyn Payson - Community Planning Director

Robert Nash-Chamber of Commerce Ex-Officio, Vice Chair.

Adam Charrette - Planning Board Ex-Officio

Peter Mellen - Water/Sewer Com. Ex-Officio

Kelly D'Errico – Hillsborough/Deering School

Jane Williams –Citizen at Large- June 2021

Open Seat – Citizen at Large – June 2021

Dana Brien - Alternate – June 2021

### **Emergency Management**

Scott Murdough

### **Energy Commission**

George Arvantaki – 2022

Jon Daley – 2022

Sue Durling – 2022

Adam Charette – 2023

Brett Cherrington – 2023

### **Historic District Commission**

Jay Emmert – 2021

Deanna Neal -2021-July

Melinda S. Gehris– 2023

John P. Stohrer - Selectman Ex-Officio

### **Kemp Park Committee**

David J. Rogers – Ex-Officio

Larry Abbott – 2022

Ernest Butler – 2022

Meg Curtis Sauer- 2023

Kelly D'Errico – 2023

### **Library Director**

Samantha Gallo

### **Moderator**

Leigh Bosse - 2022

### **Planning Board**

Gary Sparks, Chairman - 2022

Susanne White, Vice Chairman – 2021

Robert G. Hansen-2021

Ed Sauer - 2021

Adam Charette – 2022

Denise DeForest – Alternate -2021

Melinda Gehris - Alternate – 2021

James C. Bailey, III - Selectman Ex-Officio

### **Selectmen and Assessors**

James C. Bailey, III - 2021

John P. Stohrer – 2022

David J. Rogers - 2023

### **Solid Waste Advisory Board**

Luke Levesque

Audrey Bethel

Adam Vondette

Kim Drake – Windsor

Charlotte Hebert- Windsor

Philip Griffin – Deering

### **Solid Waste Facility Manager**

Luke Levesque

**Fire Chief**

Kenneth R. Stafford Jr.

**Fire Warden**

Kenneth R. Stafford Jr.

**Health Officer**

Dana Brien

**Highway Foreman**

William Goss

**Administrative/Land Use Secretary**

Dianne Rutherford

**Town Administrator**

Laura G. Buono

**Administrative/Building Secretary**

Coleen Birmingham

**Town Clerk/Tax Collector**

Deborah J. McDonald - 2020

**Town Clerk/Tax Collector, Deputy**

Denise DeForest

**Treasurer**

Robert R. Charron - 2023

**Treasurer, Deputy**

Gail Crimmins - 2023

**Trustees of the Fuller Public Library**

Philip Daley, Chairman - 2021

Norma Hubbard - 2023

Robert Woolner - 2021

Helen Cole - 2022

**Trustees of the Fuller Public Library** *continued*

Melinda S. Gehris - 2022

Riche Colcombe - Alternate

Vacant- Alternate

**Supervisors of the Checklist**

Joyce Bosse, Chairman - 2022

Sharon Wilkens - 2026

Jonathan M. Daley- 2021

**Trustee of Trust Funds**

Hudson Lemkau - 2023

Arthur Kaufman - 2022

**Youth Services Director**

Chelsea Szalanski

**Water/Sewer Commissioners**

Peter Mellen, Chairman - 2023

David Lewis - 2021

Christopher Sieg - 2022

**Welfare/Health Officer**

Dana Brien

**Zoning Board of Adjustment**

Roger Racette, Chairman - 2023

Russell Galpin - 2021

Robert Hansen - 2022

Nancy Torres – 2022

Meg Curtis Sauer – 2023

Lucy Pivonka- Alternate - 2023

Katherine Charrette- Alternate -2023

***PUBLIC NOTICE TO HILLSBOROUGH RESIDENTS AND PROPERTY OWNERS***

[RSA 674:39-aa.VI]

Pursuant to Chapter 327 (SB 411) of the 2016 Legislative session, and RSA 674:39-aa, notice is hereby given to all Hillsborough residents and property owners that any involuntarily merged lots may be restored to premerger status upon the owner's request to the Board of Selectmen. Notice was posted at the Hillsborough Town Offices on October 24, 2011 and shall remain posted through December 31, 2021. Notice shall also be published in the Town's 2016 through 2020 annual reports.



# ***Town of Hillsborough***



## ***Boards & Departments***



## **BOARD OF SELECTMEN'S REPORT**

Throughout the year, the Selectmen continued to meet in person with the Land Use Boards, including the Conservation Commission, meeting virtually. Various other committees took a hiatus and met only if there was an issue needing their attention. We appointed a new Energy Commission who quickly got to work and came forward recommending a warrant article for the purpose of changing out our street lights to LEDs in order to save money. Although this had previously been discussed, the Commission was able to finalizing the information for the article. We also appointed new membership to the Kemp Park Committee who quickly got to work with plans for the next project(s) for the Park.

We have several items on our Long-term projects lists that we'll be working on this year which includes continuing to research funding for the removal and cleanup of the Woods Woolen Mill Site. At this writing the Town Administrator and Planning Director are working with EPA & DES on a grant which if approved, will enable us to remove the boiler house and some of the contaminated soils. Central NH Regional Planning Commission has been instrumental in assisting us with locating funding sources that may be viable for this site and we've been able to have necessary testing of the soils and buildings done over the last few years with such funding in order to put us in a better position to qualify for additional monies when available. This is a prime example of a site that appears to have nothing going on with it but which has a lot of behind the scenes movement.

Another project which was stalled due to the pandemic has been the sidewalk project. Although our Engineers continued to work on the project, NHDOT had some delays due to staffing changes that were out of our control and approval of submitted information was slower than we anticipated. That being said, the project is back on track to be completed by the end of 2021 barring no other delays. We obtained a wetland permit for work needed on the boat dock at Manahan and that work is scheduled for the Spring of 2021. Repairs were also made on the boat ramp in the fall to eliminate a large hole that had formed at the base of the ramp.

Although we are always proud of the Department Heads and Employees we have in Hillsborough, we were even more so throughout 2020 as they rose to the challenges of the pandemic and worked their way through them. Our Emergency Management Team met weekly, as well as participated in many State and Federal calls as they navigated the almost daily changes especially during the beginning months. Precautions were taken in order to keep the public and employees healthy including temporarily closing the buildings and servicing the public using various other options. The Transfer Station saw almost record increases in solid waste and construction debris as more people were working from home and others took on home improvement projects during their extra time.

Once we reopened the Town Office Building for inside service, we moved our Selectmen Meetings to the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of each month since the Town Clerk holds late office hours on Tuesdays and there wouldn't have been enough room to allow for safe social distancing.

We would like to thank you, the residents, for going with the flow as changes were made to safety protocols. We're looking forward to a successful (and healthy) 2021.

Respectfully submitted,

James C. Bailey III, Chairman

John P. Stohrer

David J. Rogers

## **TOWN ADMINISTRATOR'S REPORT**

To say that 2020 was an unusual year is an understatement, yet here we are at the beginning of 2021 wondering how it went by so quickly.

I want to recognize and thank the employees of Hillsborough who kept everything running and continued to show up during the pandemic. In order to continue to serve the residents and do our part to keep everyone safe, we made changes at the municipal buildings and encouraged everyone to do as much business online as they could. The Transfer Station saw a huge increase in both traffic and tonnage throughout the year and although we had to close or alter the schedule a few times due to COVID related issues, a majority of the public understood. Road projects got completed as they do any other year and emergency services didn't skip a beat.

Within their report, the Selectmen touched on the status of a few of the larger projects on their long-term list. Although we also have several smaller projects to work on, much of our time was hijacked by the pandemic, we're back on track and moving forward. Two of those are the Sidewalk Project and the Woods Woolen Mill Project. As mentioned, barring any unforeseen issues the Sidewalk Project is still on track to be completed this year. The project will connect the business district sidewalks from downtown to the commercial area where W. Main meets Rte. 202. Projects on our list for Town Buildings include the painting of the Museum, a complete overhaul and expansion of the Town Office parking area, interior painting and heating units for the Clubhouse, and hopefully some work on the damage to the Methodist Church building in the Old Town Center. We'll also be doing work on the bathhouse at Manahan in order to upgrade it and make necessary repairs. The Tennis Courts are in need of major work (or rebuild) and if possible, that project will be done this year as well. Capital Reserve Funds will be used for all of these projects.

The budget documents included here reflect another tight budget but one which we all felt was necessary in light of the anticipated reduced revenues from Rooms & Meals as well as reduced Highway Block Grant funds from the State. Funding for the Capital Reserve Warrant Article is from money which was not spent within our 2020 Budget due to canceled/closed programs throughout the year. Within this budget we also face another large rate hike from New Hampshire Retirement System effective July 1, 2021. Years ago, the State (by law) contributed 35% toward the Police/Fire retirement and over time that has been eliminated and the burden to pay it placed on municipalities. Although the State Legislature has recently voted to re-establish 20% of the original 35%, it has yet to be included within their budget. Municipalities, and thus taxpayers, continue to shoulder the financial burden.

At the year end, we welcomed Coleen Birmingham to the Selectmen's Office upon the retirement of Nancy Torres. Coleen brings with her experience from a couple of municipalities, the most recent being Goffstown, and has settled in quite nicely so stop by and say hello to her the next time you're at the Town Office. We wish Nancy Torres a very happy retirement and hope she doesn't forget to stop by to visit us and rub it in!

As always, thank you for your continued support. Please feel free to reach out to me if you have any questions, comments, or concerns.

Respectfully submitted,  
Laura Buono, Town Administrator

## ASSESSING DEPARTMENT REPORT

In consideration of National and Local public health concerns, a moratorium on interior inspection of properties in Hillsborough went into effect in March of 2020. This was a decision made with the well-being of both community members and assessing employees in mind. Exterior inspections were halted for a short period but did resume later in the year.

In early 2020, the Department of Revenue determined the Town of Hillsborough 2019 level of assessment was below recommended guidelines. The State examines sales annually for their Equalization process and compare the recent sale price to the Town's assessment. They look at the ratio between them and determine the Town's level of assessment (Median Ratio) for each year. In 2019 the Ratio was determined to be 85.5%. They recommend the Median Ratio not fall below 90%.

*Per RSA 75:1, the Town is required to maintain all property assessments at their fair and true value. Therefore, the International Association of Assessing Officials (IAAO) and the Assessing Standards Board (ASB) have established statistical guidelines that are enforced by the Department of Revenue Administration (DRA).*

*The **Median Ratio** must be between 0.90 and 1.10 with a 90% confidence level in the year of review. The median is the midpoint or middle value when a set of values is ranked in order of magnitude. The 2019 Hillsborough Median Ratio was determined to be 85.5%.*

For this reason the town's contracted assessing firm of M&N Assessing Services, LLC conducted a statistical update of all assessments in 2020. They examined recent Hillsborough property sales and recalibrated the Towns assessing software accordingly. Letters of preliminary value were sent out and informal hearings were scheduled. Due to COVID-19 pandemic, hearings were conducted telephonically.

This update resulted with Hillsborough property assessments being close to 100% as of April 1, 2020. The update also resulted in a lower 2020 property tax rate in Hillsborough from the 2019 town tax rate of \$31.56 to the 2020 town tax rate of \$28.73.

**Total 2019 Town Valuation before Exemptions as reported on Line 5 of annual MS-1 Report:  
\$522,147,031.**

**Total 2020 Town Valuation before Exemptions as reported on Line 5 of annual MS-1 Report:  
\$597,623,515.**

**The change in Town Valuation totals show an overall increase of Town wealth of 14.5% (rounded).**

Respectfully submitted,  
David Marazoff, CNHA

# INDEPENDENT AUDITOR'S REPORT

*Roberts & Greene, PLLC*

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hillsborough, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents. Management's Responsibility for the Financial Statements Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## *Basis for Adverse Opinion on Governmental Activities*

As discussed in Note I.B.3. to the financial statements, management has not determined its liability for postemployment benefits other than pensions (OPEB) in governmental activities. Accounting principles generally accepted in the United States of America require that management recognize OPEB expense for the required contributions and a liability for unpaid required contributions, which would increase the liabilities, decrease net position, and increase expenses of the governmental activities. The amount by which this departure would affect the liabilities, deferred inflows and outflows of resources, net position, and expenses of the governmental activities is not reasonably determinable.

Also, as discussed in Note I.B.3., management has not recorded its capital assets in governmental activities and, accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that those assets be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities has not been determined.

### *Adverse Opinion*

In our opinion, because of the significance of the matters discussed in the “Basis for Adverse Opinion on Governmental Activities” paragraphs, the financial statements referred to above do not present fairly the financial position of the governmental activities of the Town of Hillsborough, as of December 31, 2019, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America. Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund, and the aggregate remaining fund information of the Town of Hillsborough, as of December 31, 2019, and the respective changes in financial position thereof and budgetary comparisons of the major funds, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### *Other Matters - Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the pension information on pages 33-35 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Hillsborough has not presented a management’s discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management’s discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hillsborough’s basic financial statements. The combining nonmajor and individual general fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining non major and individual general fund schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

*Roberts & Greene, PLLC*

## **BUILDING INSPECTOR / CODE ENFORCEMENT REPORT**

What an incredible year! 2020 will go down in the books as one of the all-time worst and best years for many different reasons. Construction has been over the top locally and in the region as a whole. New Hampshire remains one of the best and safest places to live in the northeast. "Covid", the hot topic in everyone's every day conversation, has driven the populace to our neighborhoods in droves. With building construction cost up by more than 30% over last year, and the difficulty of getting materials, surprisingly we continue to see unprecedented construction. New home construction in town is steady with the development at Old Mill Village being the most obvious. The consistent sales of new homes there has caused Phase 2 of the project to kick into high gear and twelve more house lots will be available once the access road is completed.

We have had 11 new home permits issued, all of them are under construction or completed at this time, and all have sold. Six of the homes that began construction in 2019 are still under way. We had 13 major renovation permits issued which generated many electrical and plumbing permits. In addition, we had six garage permits issued separately from the new homes that may or may not include garages.

It was an opportunity to work on our properties as many people were home during the pandemic's growth, as our governments, (Federal, State and local), attempted to get a grip and direction on the virus. We had two substantial commercial projects in Town with a new Dunkin Donuts drive through on Route 9 and a new building next to Roberts Dodge/ Jeep owned by the same, which will be an expanded shop for the dealership.

The solar industry continues to make an impact on our community with slow but steady growth as we had four new residential systems installed this year. I would expect this to continue as homeowners realize the benefits of green energy options to the environment. Most solar systems are within financial reach to many homeowners with the offset of cost to finance comparable to the cost of electricity.

I am looking forward to a busy year ahead with what I believe will be another exceptional year for construction in town. The Mill Village development will continue to see new construction as lots are sold and plans are in the works for more new homes.

The quality of construction and the move toward more energy efficient homes make it a great investment in the end. I am pleased to see so many excellent contractors that are detail oriented and put their customers first. It is great to walk in and see the bones of a home so well constructed. Very few new homebuyers get to see what actually goes on behind the paint and carpet and it should be comforting to know someone is watching out for their best interests.

Respectfully submitted,

Michael Borden  
Building Inspector, Code Enforcement/Deputy Health Officer

## BUILDING PERMITS ISSUED

Year	2013	2014	2015	2016	2017	2018	2019	2020
<b>Additions</b>	3	5	15	6	9	8	16	13
<b>Awning</b>					1	0	0	0
<b>Barns</b>			3	4	1	1	14	2
<b>Business CO</b>					6	6	9	3
<b>Car Port</b>				4	3	4	4	1
<b>Chimney</b>						2	0	0
<b>Commercial New Build</b>			3	3	2	0	0	3
<b>Decks</b>	8	14	14	12	16	5	18	17
<b>Demolition</b>	5	12	10	5	10	11	10	8
<b>Electrical</b>	17	36	16	32	51	38	73	68
<b>Foundations</b>			2	5	6	1	6	7
<b>Garages</b>	3	9	10	15	7	9	18	9
<b>Gas/Mechanical</b>	5	8	14	46	65	66	78	94
<b>Generator</b>			4	6	3	4	1	10
<b>Mobile Homes</b>	1	2	0	0	0	4	3	3
<b>Modular Homes</b>	2	0	0	0	0	2	1	0
<b>New Homes</b>	0	4	6	4	5	6	15	11
<b>Oil Burner</b>				2	3	0	1	0
<b>Other/Misc.</b>	2	3	2	2	3	0		5
<b>Plumbing</b>	8	5	20	28	8	14	22	17
<b>Pools</b>	2	1	1	2	3	3	6	8
<b>Porches</b>	1	6	7	7	1	5		3
<b>Ramp</b>			2	1	1	0	1	0
<b>Renewal of Old Permits</b>								5
<b>Renovations</b>	12	17	22	33	19	14	17	21
<b>RV Permit</b>			1		0	4	1	3
<b>Sheds</b>	3	1	5	3	3	6	6	2
<b>Signs</b>	4	15	15	10	5	4	6	12
<b>Solar Array</b>			6	6	7	5	8	8
<b>TOTAL</b>	<b>76</b>	<b>141</b>	<b>182</b>	<b>239</b>	<b>238</b>	<b>223</b>	<b>337</b>	<b>333</b>
<b>REVENUE</b>	<b>\$8,183</b>	<b>\$16,965</b>	<b>\$47,214</b>	<b>\$32,593</b>	<b>\$27,935</b>	<b>\$32,593</b>	<b>\$40,571</b>	<b>\$45,371</b>





## CAPITAL AREA MUTUAL AID FIRE COMPACT

The 2020 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2020. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact serves 23 communities in 4 counties. The Compact's operational area is 817 square miles with a resident population of 135,716. The Equalized Property Valuation in the area we protect is over 16.4 billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

Like everyone, the Compact was impacted by the pandemic during 2020. During the spring, we saw a reduction in overall calls for service. That lull did not last and call volume increased as the pandemic spread. We finished the year with a slight reduction in call volume. The pandemic limited our training opportunities, our ability to meet as a group and the ability of our vendors to complete projects.

The Compact provides 24/7 emergency dispatch service to member communities. This service is contracted with the City of Concord Fire Department's Communications Center under the direction of dispatch supervisor Captain Elisa Folsom. A detailed activity report by town/agency is attached.

During 2017 we selected a vendor, signed a contract and began the process of replacing our Computer Aided Dispatch (CAD) software. We worked on this throughout 2018 and 2019. The vendor missed their scheduled implementation dates. During 2020 our attorneys and the Executive Committee successfully negotiated a settlement agreement with the vendor. We have researched new CAD vendors and we have selected RapidDeploy to provide the Compact with a new cloud-based CAD. We hope to be operating on the new system in the spring of 2021.

The 2020 Compact operating budget was \$ 1,247,795. The budget submitted by Concord for the operation of the dispatch center contained errors that were not apparent until after all of our communities had completed their budget process. This left us starting 2020 with our budget underfunded by \$200,817.17. While expenditures were \$83,337.66 over the presented budget, our revenue exceeded our expenses by \$17,675.79. This was possible through careful control of our expenditures, deferring some projects and applying offsetting revenue from our CAD settlement.

Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. During 2018 we received a Homeland Security Grant in the amount of \$387,415.00 to replace the existing dispatch console equipment. Work on that project began in 2019 and was expected to be completed during 2020. It will extend into 2021, due to delays caused by the pandemic.

The Compact and Hazmat Team have received over 3.6 million dollars in grant funding since 1999. These funds have been used for communications improvements, training and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

Capital Area Mutual and Fire Compact  
*Continued*

During 2020 the Compact received a grant to install Mutualink. This equipment and software allows us to securely share communications and data with dispatch centers and other partners around the State to enhance our Public Safety Interoperability.

As Chief Coordinator, I responded to 547 incidents, a 4% increase over 2019. In addition to responding to provide command post assistance at those mutual aid incidents, I also aid all departments with response planning, updating addressing information, and I represent the Compact with several organizations related to public safety.

Compact officers serving during 2020 were:

President, Chief Jon Wiggin, Dunbarton  
Vice President, Deputy Chief Ed Raymond, Warner  
Secretary, Chief Guy Newbery, Concord/Canterbury  
Treasurer Chief Jeff Yale, Hopkinton

The Training Committee activities were placed on hold due to pandemic.

The Central New Hampshire Hazmat Team represents 58 Capital Area and Lakes Region communities and is ready to assist or respond to hazardous materials incidents in our combined areas. The Team responded to 7 hazmat incidents during 2020.

Gary Sleeper has volunteered his services to create and maintain a web site for the Compact at <https://www.capareafire.org/>. Please visit the site for incident photos, news, scheduled events, training info, SOGs and department profiles.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Keith Gilbert, Chief Coordinator  
CAPITAL AREA FIRE COMPACT

# CAPITAL AREA MUTUAL AID FIRE COMPACT

## 2019 Incidents vs. 2020 Incidents

ID #	Town	2019 Incidents	2020 Incidents	% Change
50	Allenstown	746	821	10.1%
51	Boscawen	186	196	5.4%
52	Bow	1,196	1,144	-4.3%
53	Canterbury	328	303	-7.6%
54	Chichester	549	463	-15.7%
55	Concord	8,885	8,869	-0.2%
56	Epsom	1,012	958	-5.3%
57	Dunbarton	221	227	2.7%
58	Henniker	1,009	1,020	1.1%
59	Hillsboro (includes Windsor)	1,061	1,011	-4.7%
60	Hopkinton	1,173	1,199	2.2%
61	Loudon	918	843	-8.2%
62	Pembroke	372	382	2.7%
63	Hooksett	2,425	2,256	-7.0%
64	Penacook RSQ	927	906	-2.3%
65	Webster	181	210	16.0%
66	CNH Haz Mat	7	7	0.0%
71	Northwood	608	624	2.6%
72	Pittsfield	900	892	-0.9%
74	Salisbury	131	162	23.7%
79	Tri-Town Ambulance	1,219	1,287	5.6%
80	Warner	407	506	24.3%
82	Bradford	171	230	34.5%
84	Deering	240	241	0.4%
86	Washington	152	181	19.1%
89	Windsor	30	49	63.3%
		<b>25,024</b>	<b>24,938</b>	<b>-0.3%</b>

Fire Alarm Systems placed Out of, or In Service for maintenance in 2019: 2997

2019 Incidents that Mutual Aid Coordinator Responded to: 547

Inbound Telephone Calls Received on Emergency Lines: 43,645  
Outbound Telephone Calls Made: 7,480



## CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. In 2020, Gary Sparks, Bob Hansen (Alternate) and Susanne White (Alternate) were the Town's representatives to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2020, CNHRPC undertook the following activities in Hillsborough and throughout the Central NH Region:

- CNHRPC continued to implement the Regional Brownfields Assessment program using United States Environmental Protection Agency (EPA) funding. Two sites in Hillsborough were able to utilize the funding: one, Woods Woolen Mill, underwent some cleanup planning efforts with an ABCA, known as an Assessment of Brownfields Cleanup Alternatives. This effort has put the Town in position to seek cleanup funds through the New Hampshire Department of Environmental Services (NHDES). It is anticipated that the Town will continue to work with NHDES to secure funding in the future. The second site, Associated Electric, has completed a Phase I Assessment. This work has set the stage for more in-depth Phase II work with a potential third grant from EPA to CNHRPC. For more information on brownfields and the regional Brownfields Assessment Program please visit [www.cnhrpc.org/cnhrpc-brownfields-program](http://www.cnhrpc.org/cnhrpc-brownfields-program).
- Provided coordination support to the CommuteSmart NH Program that works to support transportation demand management services and rideshare coordination across the state. Working closely with other Regional Planning Commissions and other transportation-oriented organizations, staff hosted a statewide commuter challenge, 11 Coordination Committee meetings, and continued developing the Program's suite of services. A "Bike Back to Work" campaign was created with online information and resources. Additional information on CommuteSmart New Hampshire can be found at [www.commutesmartnh.org](http://www.commutesmartnh.org).
- Participated in the development of a new NH Bicycle and Pedestrian Plan, and provided local expertise about CNHRPC communities and their needs to be incorporated in the plan. This included a list of potential bicycle and pedestrian infrastructure needs in the region.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2020, CNHRPC held five (5) TAC meetings. The CNHRPC TAC participated in the development of the region's Long Range Transportation Plan, and began the update to the CNHRPC Transportation Improvement Program concurrently with the NHDOT 2023-2032 Ten Year Plan (TYP) Update. The CNHRPC TAC evaluated six regional project proposals as part of the TYP Update process, including potential improvements at the intersection of NH9 and NH31.
- Conducted nearly 200 state and local traffic counts throughout the region as part of the regional Transportation Data Collection Program. In Hillsborough, CNHRPC collected traffic data at nine locations.
- Provided local mapping assistance and analysis as requested and maintained a GIS database for each municipality and the region.

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.



## CONSERVATION COMMISSION REPORT

2020 began with the Conservation Commission eager to continue work on projects we had begun the previous year. Our main project in 2019 was to identify and prioritize areas in town as having high conservation value. As the new year of 2020 was ushered in, we were making plans to hold a land conservation presentation for the Town. The presentation would help townsfolk understand the importance of land conservation and the process by which land could be conserved. Answers to frequently asked questions about land conservation can be found at <https://forestsociety.org/faq/land-conservation-0>.

We were also furthering our work on the Confluence Trail, a proposed hiking trail located on conservation land behind Shaws. But, as we all know, Covid-19 struck and these plans, along with others in the pipeline, were shelved as protective measures began to be implemented. After March, the Commission did not meet again until August.

When we did resume meeting, we were very pleased to have two separate landowners approach us asking for assistance in exploring the possibility of conserving their land. Efforts are now underway to assist both.

The annual monitoring of conservation easements was conducted on all properties with easements held by the Commission. No violations of easement stipulations were noted.

Surveying was completed on Rowe Marsh, a Conservation Commission property (Map 9, Lot 99).

We were very happy to welcome Terry Yeaton back onto the Commission after some time away. New members are always welcome and we invite you to attend our meetings, held every first and third Thursday of the month, at 7 PM. Meeting locations will be posted with our agenda on the Conservation Commission's website at: <https://www.town.hillsborough.nh.us/conservation-commission>

Respectfully submitted,

Richard Head  
Conservation Commission Chair

# EMERGENCY MANAGEMENT REPORT

As we all know, this has been a challenging year for everyone with Covid-19 within the Fire/EMS and Emergency Management departments, in our community and worldwide. We continue to work with State and local officials for updated progress and much needed equipment to serve the citizens in a safe manner as well protect Fire/EMS personnel.

The Emergency Management Department Team diligently has been working with our schools and businesses to make sure that all safety aspects were followed to protect everyone.

## **There are three important ways to help slow the spread**

- Wear a mask to protect yourself and others and importantly cover your nose and mouth
- Stay at least 6 feet (about 2 arms lengths) from others who don't live with you
- Avoid crowds, the more people you are in contact with the more likely you are exposed to Covid-19

## **It's also important to do the following**

- Wash hands often
- Avoid poorly ventilated areas
- Cover coughs and sneezes
- Clean and disinfect

## **Monitor your health daily – Be alert of your symptoms**

- Fever or chills, Cough, Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Diarrhea

If you experience any of the above symptoms, please consider contacting your Doctor for testing. In addition, to get vaccinated or if you need for more information go to the CDC website.

I would like to thank the Town of Hillsboro for the opportunity to serve as your Emergency Management Director. You can follow us on our Facebook page under Hillsboro Emergency Management where you will find helpful posts, weather updates, school closings, etc. If you have any questions, concerns with regards to Emergency preparedness please visit the Emergency Management Link via Hillsboro website or call (603) 464-6411.

Respectfully Submitted,

Scott Murdough  
Deputy Fire Chief/ Emergency Management Director



## **FIRE DEPARTMENT/ EMERGENCY MEDICAL SERVICES**

The Hillsboro Fire Department and Emergency Medical Services was very busy during 2020. The department responded to 1011 calls for service and due to Covid-19 89 Life Safety inspections were completed.

EMS ambulance coverage continues to be very busy. 2020 has been a strange year for EMS around the world and we here at the department have had our share of abnormal. Covid-19 has changed the way we do things in EMS. Here at the department we have always tried to keep our patients and staff safety number one. As we move forward, we have changed the way we stock much needed supplies when they are needed the most. Equipment we never thought we would be using in the field is now stocked and ready. We would like to thank all of you that dropped off needed supplies during the first stage of this horrible pandemic. Those supplies helped in so many ways.

The fire department also saw many changes. The call volume has increased for the fire department in 2020. Many of our events have been cancelled due to Covid-19 and training during this pandemic has been a challenge. As we continue to face challenges with the pandemic we here at the Fire and EMS department will also continue to evolve and train for the challenges that are ahead.

On behalf of the Chief Officers, Company Officers, and members, I would like to say it is an honor and privilege to serve the citizens of the town. Also, I would like to thank all the other town departments as well as taxpayers for their continued support. We all look forward to serving you in the coming year.

Respectfully submitted,

Kenny Stafford Jr.

Fire Chief, Hillsboro Fire Department/Emergency Medical Service



# FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT

This year we experienced challenging wildfire conditions which led to deep burning fires in remote locations that were difficult to extinguish. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

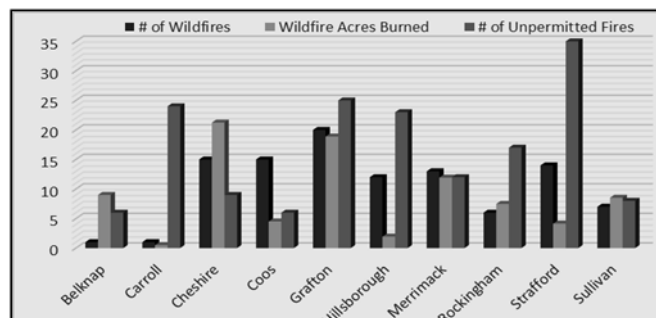
Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

Between COVID-19 and the drought conditions, 2020 was a unique year. The drought conditions led to the need to have a Proclamation from the Governor, which banned much of the outdoor burning statewide. This, along with the vigilance of the public, helped to reduce the number of serious fires across New Hampshire. However, the fires which we did have burned deep and proved difficult to extinguish due to the lack of water. While the drought conditions have improved, we expect many areas of the state to still be experiencing abnormally dry and drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2021 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdfl/](http://www.nh.gov/nhdfl/). For up to date information, follow us on Twitter: **@NHForestRangers**



## 2020 WILDLAND FIRE STATISTICS (All fires reported as of December 01, 2020)



\*Unpermitted fires which escape control are considered Wildfires.

Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2020	113	89	165
2019	15	23.5	92
2018	53	46	91
2017	65	134	100
2016	351	1090	159

CAUSES OF FIRES REPORTED (These numbers do not include the W&NF)								
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
4	22	21	4	3	1	4	10	44

\*Miscellaneous includes power lines, fireworks, electric fences, etc...

## **FULLER PUBLIC LIBRARY REPORT**

The library is the place to learn how to do something new, ask questions, use a computer, gather with friends, and read! 2020 has been a year of all years! The year started out great, we were hosting lots of programs and had people flowing in the library. We had weekly Tai Chi classes, Scrabble games, knitting, as well as Storytime, our three book groups were meeting monthly, a local author had a book signing, Larry was preparing taxes for residents, we had other fun events for kids and adults such as mini golf in the library and needle felting, and then Covid-19 hit and the library closed.

### **WHAT WAS GOING ON WHILE THE BUILDING WAS CLOSED TO THE PUBLIC?**

Staff worked from home for almost 2 weeks before decision was made to allow everyone back into the building to work with staggered schedules. The Moose Plate Grant project of the cleaning of the frieze and ceilings on the first floor was completed, the circulation desk was refinished, our front door lettering had a make-over as well as our book drop, a bike rack was installed, the library and gardens were tidied and cleaned, the library collection was inventoried and weeded (books that were in disrepair or with no recent circulations were deleted). Staff attended webinars, classes, contacted patrons, prepared materials for porch pick-up, answered questions through phone calls and email, and the WiFi was left on for patrons to access the internet from outside.

### **NEXT STAGE:**

When we felt it was safe enough to begin lending materials again we started our Porch Service. Patrons could log into our catalog with their library card, call, or email to reserve materials. Items were then placed in a new plastic bag on a table on the porch for contactless pick-up. We chose 2 days a week, one block of time each day for pick-ups. We realized after the first week we would have to add more hours due to the amount of people requesting materials. We also offered home delivery to older patrons, we had many take us up on it. There were also many requests for printing and faxing services that we were glad to help with. We met people outside or had them email us their documents, sometimes we taped the copied items to the front door for pick up.

### **RE-OPENING TO THE PUBLIC:**

We were very excited to be able to re-open on June 16. At first, patrons could only order at the circulation desk, continue ordering online, and use the computers for a limited time. Patrons were so happy to finally be able to come inside the library, even if just to pop in quickly to say “hi”!

### **NOW:**

Patrons can browse for their own materials as long as they wear a face covering and hand sanitize before looking. Computers are available for a limited time. Items returned to us are quarantined for 3 days before being returned to the shelf. Interlibrary loaning is back up and running. We can order items we don't own from almost every library in the state.

### **PROGRAMS DURING COVID**

Video story times posted on our Facebook page, with husband and wife team Laura and Keith Wing, were quite popular, video gardening tips from Robin and Tom (you can find them on YouTube!), Summer Reading was a collaboration with H-D's Kid Adventures, we had 112 children sign up for Camp in a Box Kits filled with reading and math fun, we sponsored the first Concert in the Park with the Mr. Aaron Band, we had an outdoor movie at Grimes Field, Ms. Laura held Storytime outside this fall, our How To's Day projects are being offered in take home kits, and our 3 book groups are still going

strong meeting virtually in the beginning, to outdoors this summer and fall, and now heading back to virtually.

### **DID YOU KNOW?**

You can follow us on Facebook and Instagram or check out our website [www.fullerlibrary.info](http://www.fullerlibrary.info) for events and programs. Our monthly newsletter can now be found on our website! We have museum passes to SEE Science Center, The Museum of Fine Arts in Boston and The McAuliffe Shepard Discovery Center. Our new integrated library system, Apollo Biblionix, has been a wonderful new addition during Covid-19. Patrons are able to log into their accounts from home, search our catalog, and order or reserve items for easy pick up. The system can also message you when your items are ready for pick up, when your library card is ready to expire, or to let you know you have items due. Check out our catalog at [fullerlibrary.biblionix.com](http://fullerlibrary.biblionix.com).

### **THANK YOU**

There are many people to thank. You have helped us in some way and we appreciate you! The New Hampshire Council on the Arts for your generous Moose Plate Grant to clean the ceilings on the first floor, Peter Dunbar, Matt Gallo, Keith Wing, Phil Daley, Jonathan Daley, Janet Byron, Stonebridge Post, The Messenger, and Nancy Shee with the Concord Monitor, Sign Works of New England, Henniker Rotary, Larry Schwartz, the Warren family, Stephen and Kay Bennett, the Hoegen family, Joe Solomon and Rhoda Ross, Hillsboro Heritage Museum, Hightide Take Out, Dr. Bara and Dr. Puleo, Susan Douglas, Max and Melissa Casparro, Jared Powers, Chelsea Mather, Olive, and friends, Tammy and Tom McClure, and the MANY donations of books for our book sale. Thank all of our patrons for supporting the library, giving us words of encouragement and making us all smile. Special thanks to the Fuller Library staff who have gone above and beyond this year working so hard for our community, and the Board of Trustees for supporting us. I apologize if I have forgotten anyone.

### **BOARD OF TRUSTEES:**

The Board of Trustees have decided that our budgeted Town funds that were not used this year, due to Covid-19, will not be asked for. The Board also purchased 2 UV light air purifiers as well as other protective items to help keep staff and visitors safe in the building.

### **STATISTICS:**

Number of titles in the collection: 31,496

Number of titles added: 1,007

Number of titles removed: 1,719

Number of registered borrowers: 2,863

Number of items borrowed (includes from other libraries): 11,349

Number of items borrowed from other libraries: 415

Total ebooks downloaded: 2,317 (up 82%)

Total audio book downloaded: 3,499 (up 11%)

Total emagazines downloaded: 39

Internet/Computer usage (not including WiFi): 469

Samantha Gallo  
Director



## GRAPEVINE FAMILY RESOURCE CENTER

The Grapevine's Mission is to promote family and community health and well-being through education, support and the sharing of resources. The Grapevine has served its community for nearly 25 years and remains committed to seeking new program and resource opportunities, responding to the ongoing needs of the community and keeping its doors and programs open to all, regardless of financial need.

From July 1, 2019 to June 30, 2020, The Grapevine served **1,452** children, youth and adults at the center and in the community including **154\*** residents of Hillsborough.

In direct service to the people of Hillsborough:

- **Parent and Family Supports** - Twice weekly Hillsborough based Parent Child Playgroups in partnership with Smith Memorial Church. This continues to be a popular program in town – this past year **we served 24 families** (a total of 56 adults and children) in this program. And, as we expand our Home Visiting and Kinship Supports, these are programs that more Hillsborough families are benefitting from. This past year **we served 29 parents and children with home visiting supports** and partnered with the Hillsborough Deering School District to bring a grandparent support group into Hillsborough. There are also **4 families in Hillsborough** currently enrolled in our Kinship Navigation program, receiving support and resources for the care of their grandchildren/relatives.
- **Basic needs** - In the early months of the COVID shutdown, we provided **emergency basic needs assistance to 5 Hillsborough families totaling \$627 in funding**, which consisted of diapers, wipes and grocery and vehicle gas assistance. We also act as a backup resource for emergency heating wood for Hillsborough families and redirect some wood donations to the Hillsborough Community Wood Bank.
- **Economic Self Sufficiency** - For the past three years, we have connected our volunteer Larry Schwartz with the Fuller Public Library to offer a free tax preparation program for Hillsborough and area residents throughout tax season. We served **50 Hillsborough low to moderate income residents** through this program in 2020, helping many claim the Earned Income Tax Credit. Larry also offers free budgeting and financial planning assistance.
- **Community Connection** - The Grapevine continues to convene monthly Hillsborough resource meetings with a number of Hillsborough and area service organizations including Town Welfare, school district administration, police, mental health agencies such as Riverbend, Catholic Charities, Hillsborough Adult Ed, Faith based organizations and Head Start. The goal of these meetings is to collaborate, share information and improve and better align our efforts to serve the people of Hillsborough and surrounding communities.

We are grateful to the Town of Hillsborough for the funding support provided to The Grapevine.

*\*Please note FY 2019-20 statistics collection was impacted by COVID 19 related changes and is likely an underrepresentation of actual numbers served.*

## GREATER HILLSBOROUGH SENIOR SERVICES



2020 has been a difficult year for our area senior citizens with the Covid-19 pandemic impacting every facet of their lives. GHSS began the year with the annual Chinese New Year Luncheon in the Deering Town Hall, which was well attended by over 80 people and enjoyed by all. As always, Ming Du supported the effort with superb food. TD Bank donated to GHSS through our partnership with their Affinity Program, the money from this goes into the Bus Fund. During our final meeting, GHSS agreed to partner with the group that is working on building a non-profit community center.

In June, the Board agreed to reduce our funding from the supporting Town(s) due to our inability to offer trips, services and activities.

As of the fall, we offered a limited number of shopping trips mostly to the Warner Market Basket. When the Deering Fish & Game Club offered their facilities, GHSS was able to resume, on a limited basis, our Crafty Critters program and Arm Chair Yoga. Board meetings were resumed along with a modified monthly newsletter. As an additional service, we offered to transport people to and from these activities free of charge. A couple of lunch trips to Makris and the Windmill were offered and GHSS volunteers delivered turkey dinners to those who normally would have attended the Thanksgiving Dinner sponsored by the Lions Club.

All in all, GHSS has managed through a difficult time to try and stay engaged with our constituents, offering support to those who need it as safety measures allow.

GHSS thanks the Town(s) for its continued support.

Respectfully submitted,

Pat Mathison

## **HIGHWAY DEPARTMENT REPORT**

January and February were full of a lot of little storms for the highway department crews to deal with. March we got a head start with all the good weather on our gravel roads. The grader was very busy grading roads all over town.

April and May the highway crew spent their time sweeping the roads and sidewalks, and grading, watering and putting calcium out on the gravel roads for dust control.

June, July and August the crew spent their time in the pit, screening winter sand and hauling rocks to the pit for making gravel. The town did a full reconstruction on Boulder Road, McNeil Road and Municipal Drive.

September, October and November the highway department spent their time getting culverts and ditches cleaned out and blowing leaves off gravel roads to get ready for winter.

December started off with 6 inches of fresh snow in the first week. The second week on December 17 and 18 we had a huge snow storm that added up to 32 inches of fresh powder. The third week of December, on Christmas day, we had warm temperatures and heavy rain which melted all the snow. The big culvert on Stowe Mountain Road got washed out all around the culvert that night.

I appreciate the efforts of the highway staff over the past year and I'm proud to be their department head.

I would like to thank the citizens of Hillsborough for their continued support.

Respectfully submitted,

William Goss  
Highway Foreman



## HISTORIC DISTRICT COMMISSION REPORT

With all that has happened in 2020, it has been a quiet year for the Commission. For health and safety reasons several of the monthly meetings were cancelled. But that is not to say there have not been any changes. We have two new families in the Historic District. Deanna and Phil Neal and their four (soon to be five) children have taken up residence at 605 Center Road and Mike Grant and Marilyn Deans bought Wellsweep from Jane Pinel. Welcome to all of you. Next, the makeup of the Commission has seen another significant change. Sadly, Margaret Seymour made the decision to resign for personal reasons and Jan Michael asked not to be reconsidered for appointment. We will miss Margaret's directness and tenacity and Jan's knowledge and leadership on the Commission. I would personally like to thank them both for all of their hard work and contributions. Of course still being District residents, we look forward to their participation at Commission meetings when they are able to attend.

Fortunately, Melinda Gehris, who had been an HDC alternate, agreed to join the Commission as a full Commissioner early in 2020 and has been a tremendous asset. Deanna Neal also offered to join and as a result the Board of Selectmen appointed her to the Commission in December. She will initially finish out Margaret's term, which is up in July of 2021, and hopefully will agree to be reappointed to a full term at that time. Since the Commission is required by ordinance to have no less than two residents of the Historic District to be full Commissioners, Deanna's decision to join is timely and appreciated.

The Commission chalked up a huge success this year by drafting, editing, and approving the Historic District Commission Rules of Procedure. Many grueling, mind-numbing hours were spent revising draft after draft, lots of research, and discussing best practices. The Rules were adopted by the Commission at the regular September 2020 HDC public meeting and are on file at Town Hall for public access.



The next big project for 2021 will be working on the Historic District regulations with accompanying Guidelines for residents to reference when planning exterior changes to their home or property. Once the Regulations are complete we will collaborate with the Planning Board to have them incorporated into the Historic District Ordinance.

Events this year were limited due to the pandemic but a smaller version of History Alive, only in the Center, was well attended and everyone had a blast. Many, many thanks to all of the wonderful volunteers who gave their time to make it happen.

Lastly we would also like to thank Laurie and Alan Jutzi for the trees they had planted in the Center. Not only did they purchase the trees, the "gators" to keep them hydrated, and a water storage tank, but also researched the types of trees to plant for historic accuracy and consulted with a local horticulturist. You have our sincere admiration.

Respectfully submitted,

JP Stohrer, Chair  
Jan Michael  
Jay Emmert  
Margaret Seymour



## KEMP PARK COMMITTEE REPORT

The Kemp Park Development Committee (Committee) is a standing sub-committee of the Board of Selectmen (BOS) and is made up of five regular members – Larry Abbott, Ernie Butler, Meg Curtis-Sauer (Secretary), Kelly D’Errico, and David Rogers (Chairman/BOS Representative). The current Committee was formed in 2020 at the direction of the BOS although it follows the lead of the prior Kemp Park Committee headed by Douglas Hatfield. Like its predecessor, the current Committee is tasked with redevelopment, restoration, and preservation of Kemp Park.

Kemp Park is located on River Street along the banks of the Contoocook River, across from the old textile mill buildings. For many years, the property was the home of Richard Kemp’s heavy equipment and construction vehicles. In 2019, under the direction and leadership of Doug Hatfield, the exhibition garage/display building on the site was completed and now houses two antique vehicles that the Town received from Mr. Kemp’s estate.

Currently, the park has four structures on the premises – (1) a Cider House, (2) the Hanson House (a mill worker’s former home), (3) the Franklin Pierce beehive barbeque oven, and (4) the exhibition garage. The Committee has ambitious plans to restore the Cider House and the Hanson House as authentically as possible in order to allow visitors to understand and appreciate the activities and culture of Kemp Park and Hillsborough over approximately 150 years, from the mid 19<sup>th</sup> Century to the late 20<sup>th</sup> Century. Also, the addition of a bandstand is in the planning stages to provide a venue for performing artists, presenters, and speakers.

During 2020, the Committee held a number of Public Meetings to discuss the Committee’s goals. At one meeting, the Committee voted to prioritize the Cider House as its initial project and, to that end, through the generous contributions of Hillsboro Reborn and the Town, an authentic working 19<sup>th</sup> Century cider press was purchased. This press will eventually be installed in the Cider House once renovations to that structure are complete. The original Cider Press is still standing within the Cider House but requires significant and costly repairs to restore it to functionality. Therefore, the smaller press was acquired to allow for actual pressing of cider while still keeping the original press. The ultimate goal of the Committee is to have all structures at Kemp Park restored by the Town’s 250<sup>th</sup> anniversary in 2022.

The Kemp Park Committee meets regularly on the second Monday of each month and the public is cordially invited to attend.

Respectfully submitted,

On Behalf of the Kemp Park Committee

A handwritten signature in black ink, appearing to read 'Douglas S. Hatfield', written in a cursive style.

Douglas S. Hatfield



## LAND USE & ECONOMIC DEVELOPMENT DEPARTMENT

2020 has been a challenging year to say the least. The COVID-19 pandemic changed the way we live, how we function day to day and how we do business.

The Planning Board suspended their regular meeting schedule from March 18 through May 13<sup>th</sup> in order to comply with Governor John Sununu's Emergency Orders. When it became apparent that "in person" meetings were not feasible for the foreseeable future we engaged Glenn Shepard of "Gee Wiz Technical Services LLC" to develop a virtual Meeting platform.

With Glenn's expert guidance we found a virtual meeting platform that was the easiest for the public to access and would allow the Planning Board to return to business as usual. Consequently, Hillsborough was among the first towns in the state to hold Public Hearings virtually.

Planning Board meetings are now being held via the GoToMeeting platform with the public being able to attend via their computer or by phone. Access information is posted on the Planning Board meeting agendas. I want to thank the citizens of Hillsborough for their cooperation and patience adapting to this new way of meeting.

The Planning Board held 20 meetings in 2020 that included the review of two Site Plan applications. The light hearing schedule gave the Planning Board the opportunity to work extensively on zoning issues. Over the past year we developed:

- Solar Collection System Ordinance
- Large Wind Energy System Ordinance
- Re-wrote the Recreational Camping Ordinance
- Added permissions and requirements for temporary use of Manufactured Housing while a house is being re-built.
- Added definition and permission for "Pre-site Built Housing"
- Cleaned up and updated sections and redundancies in the Zoning Ordinance

Next year, we are looking forward to the development of a "Dark Skies" ordinance which is intended to preserve the beauty of the night sky. If the town develops an ordinance and achieves Dark Skies status, Hillsborough will be the first "International Dark Skies" community state in New Hampshire. The commitment to the preservation of the night sky will ensure another attractive natural resource for the town.

The sidewalk project is moving forward and anticipates going out to bid in the spring of 2021.

The cleanup and redevelopment of the Woods Woolen Mill is moving forward. Currently, there is an application submitted to the EPA to demolish and remove the "Boiler House". We are also exploring more funding opportunities to complete the cleanup and make the site an asset to the town.

## **Land Use and Economic Development**

*Continued*

Overall, 2020 has proven to be an extremely productive year and we are looking forward to an equally busy 2021.

Meetings of the Economic Development Commission were unfortunately suspended this year, but will resume soon to take up the work of promoting the town to support existing businesses and attract new business to town.

The Planning Board will continue working on land use applications as they come in, and review and update the Site Plan and Subdivision Regulations and work to develop the “Dark Skies” ordinance.

We are also looking forward to the time that we will be able to once again meet in person.

I encourage those with any interest in participating on any of our land use boards or committees. Please contact me if you have any suggestions for or interest in upcoming projects. I encourage anyone who has questions to please email, call or stop by my office at 27 School Street, Monday through Thursday from 9:00 am to 4:00 pm or Fridays by appointment only.

Respectfully submitted,

Robyn L. Payson  
Planning Director  
Direct Line-603 464-7971  
[robyn@hillsboroughnh.net](mailto:robyn@hillsboroughnh.net)



## POLICE DEPARTMENT REPORT

I am glad to see the year 2020 behind us. Like most, we struggled to keep everyone safe through the pandemic while completing our mission. Various tactics were used, such as staggering shifts, dividing the department into different teams that did not have contact with each other, and separating workspaces into multiple parts of the station. We made it through 2020 without any of our staff catching COVID-19. I commend all the team for their patience and understanding as we navigate these difficult times.

During 2020, we had the following staffing changes:

Taylor Burrows graduated from the 182nd Police Academy. Due to COVID-19, this was the first Police Academy to be held in a hybrid setting instead of residential.

Mark McSweeney, who has been a Police Officer for 13 years, 7 of those with Hillsboro, was promoted to the rank of Sergeant.

Joshua Gallant was hired as a Patrol Officer. Joshua is a full-time certified Officer with four years of experience. He had previously worked for the Hopkinton, NH police department.

Congratulations to Mark Philibert on accepting the Police Chief's job in Deering, NH. Mark worked for 19 years for our department. He held the positions of Dispatcher, Officer, and Sergeant. We wish him well in his new endeavors.

On June 16, 2020, Governor Sununu created the Commission on Law Enforcement Accountability, Community, and Transparency (LEACT). The LEACT Commission was tasked with examining training curriculum, procedures, and policies throughout the State. The processes related to the reporting and investigation of police misconduct; the current state of relationships between law enforcement and the communities they serve; and any other subject matter the Commission deemed relevant.

Over ten weeks, the Commission heard and received written testimony from subject matter experts and public members. Commission members considered all written submissions and asked questions of witnesses to make comprehensive recommendations. A final report was issued on August 31, 2020. After reviewing the information, I have found that our police department is already following most of the recommendations.

One of the more costly recommendations is the implementation of a Body-Worn Camera program. At last year's town meeting, the voters approved purchasing and implementing such a system. I am pleased to report that the system was acquired, all our officers have been trained on it, and the cameras are now in use. We will be working towards meeting the rest of the recommendations in the coming year.

In closing, if there is anything you feel that the Hillsboro Police could assist you with, areas we should improve on, or have general questions, please do not hesitate to call or stop by and see me. It is an honor to serve you, and I thank you for your continued support.

Respectfully submitted,

David Roarick, Police Chief

*Below is a fraction of the calls that involved the department. Please do not hesitate to call if you would like any further statistical information or have questions.*

Phone calls handled by Dispatch	28,790
Police incidents Dispatched	17,668
911 Calls	1,105



## POLICE DEPARTMENT REPORT

Group A Crimes Against Persons														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Murder/Non-negligent Manslaughter	2020													
	2019											1		1
	Pct											n/a		n/a
Kidnaping/ Abduction	2020						1							1
	2019		1				1						1	3
	Pct		n/a				0%						n/a	-67%
Forcible Rape	2020						2	1		1				4
	2019	1				1		1					2	5
	Pct	n/a				n/a	n/a	0%		n/a			n/a	-20%
Forcible Sodomy	2020													
	2019							1					1	2
	Pct							n/a					n/a	n/a
Forcible Fondling	2020	2	1				1	1			1			6
	2019	2		1				2		1		2		8
	Pct	0%	n/a	n/a			n/a	-50%		n/a	n/a	n/a		-25%
Aggravated Assault	2020	1					1	3				1		6
	2019	2	1			1			1	1				6
	Pct	-50%	n/a			n/a	n/a	n/a	n/a	n/a		n/a		0%
Simple Assault	2020	7	6	4	5	3	6	7	4	8	5	11	5	71
	2019	11	2	7	4	8	6	7	5	3	9	8	8	78
	Pct	-36%	+200%	-43%	+25%	-63%	0%	0%	-20%	+167%	-44%	+38%	-38%	-9%
Intimidation	2020	5	2	8	5	4	2	1		1	1	5	1	35
	2019	7	4	5	1	6	2	4	4	9	3	1	4	50
	Pct	-29%	-50%	+60%	+400%	-33%	0%	-75%	n/a	-89%	-67%	+400%	-75%	-30%
Incest	2020						2							2
	2019													
	Pct						n/a							n/a
Total Crimes Against Persons	2020	15	9	12	10	7	15	13	4	10	7	17	6	125
	2019	23	8	13	5	16	9	15	10	14	12	12	16	153
	Pct	-35%	+13%	-8%	+100%	-56%	+67%	-13%	-60%	-29%	-42%	+42%	-63%	-18%



## POLICE DEPARTMENT REPORT

Group A Crimes Against Property														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Robbery	2020	1											1	2
	2019													
	Pct	n/a											n/a	n/a
Arson	2020													
	2019												1	1
	Pct												n/a	n/a
Burglary/ Breaking and Entering	2020		1		1	3	2		1	3	3	1		15
	2019				3	1	5	1		1	2		1	14
	Pct		n/a		-67%	+200%	-60%	n/a	n/a	+200%	+50%	n/a	n/a	+7%
Extortion/ Blackmail	2020													
	2019												1	1
	Pct												n/a	n/a
Larceny (purse snatching)	2020													
	2019					1								1
	Pct					n/a								n/a
Larceny (shoplifting)	2020	1	3	1						1				6
	2019	1	1	1		1	1			2	1	1		9
	Pct	0%	+200%	0%		n/a	n/a			-50%	n/a	n/a		-33%
Larceny (from building)	2020	3		2	1	3	1					2	1	13
	2019		1	1	2	1		1	1	2	1	2		12
	Pct	n/a	n/a	+100%	-50%	+200%	n/a	n/a	n/a	n/a	n/a	0%	n/a	+8%
Larceny (from coin operated machines)	2020													
	2019			1										1
	Pct			n/a										n/a
Larceny (from motor vehicles)	2020			1	1		1	2		2				7
	2019				2	1	2	1		2	1	1		10
	Pct			n/a	-50%	n/a	-50%	+100%		0%	n/a	n/a		-30%
Larceny (of motor vehicle parts)	2020				1									1
	2019												2	2
	Pct				n/a								n/a	-50%
Larceny (all other)	2020	2	1	2	2	4		2	1	1				15
	2019		1			2	1	3	1	2	2		3	15
	Pct	n/a	0%	n/a	n/a	+100%	n/a	-33%	0%	-50%	n/a		n/a	0%
Motor Vehicle Theft	2020			1				1		1	2		1	6
	2019				2			1				1		4
	Pct			n/a	n/a			0%		n/a	n/a	n/a	n/a	+50%



## POLICE DEPARTMENT REPORT

Group A Crimes Against Property														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Counterfeit/ Forgery	2020		1							1				2
	2019		1	1	2			1	2	2			1	10
	Pct		0%	n/a	n/a			n/a	n/a	-50%			n/a	-80%
Fraud (false pretense;swindle)	2020	2	3			1	1	1		2				10
	2019	2	3		2		2	2	3	1	1	1	2	19
	Pct	0%	0%		n/a	n/a	-50%	-50%	n/a	+100%	n/a	n/a	n/a	-47%
Fraud (credit/debit card;ATM)	2020	1			1		1					1	2	6
	2019	2			1	1		2				1	1	8
	Pct	-50%			0%	n/a	n/a	n/a				0%	+100%	-25%
Fraud (impersonation)	2020			1					1					2
	2019						1							1
	Pct			n/a			n/a		n/a					+100%
Fraud (wire)	2020											2		2
	2019							1						1
	Pct							n/a				n/a		+100%
Embezzlement	2020													
	2019												1	1
	Pct												n/a	n/a
Stolen Property	2020								1					1
	2019	1	1		4				1			1		8
	Pct	n/a	n/a		n/a				0%			n/a		-88%
Destruction of Property/Vandalism	2020	3	5	3	4	4	3	5	2	4	2	2		37
	2019	3	2	4	1	3	4	4	2	3	3	2	4	35
	Pct	0%	+150%	-25%	+300%	+33%	-25%	+25%	0%	+33%	-33%	0%	n/a	+6%
Total Crimes Against Property	2020	13	14	11	11	15	9	11	6	15	7	8	5	125
	2019	9	10	8	19	11	16	17	10	15	11	10	17	153
	Pct	+44%	+40%	+38%	-42%	+36%	-44%	-35%	-40%	0%	-36%	-20%	-71%	-18%





## POLICE DEPARTMENT REPORT

Group A Crimes Against Society														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Drug/ Narcotic Violations	2020	7	9	8	4	8	12	11	15	15	8	9	9	115
	2019	29	16	14	16	17	11	14	15	12	11	11	9	175
	Pct	-76%	-44%	-43%	-75%	-53%	+9%	-21%	0%	+25%	-27%	-18%	0%	-34%
Pornography/Obscene Material	2020	2	1								2			5
	2019	2			1					2				5
	Pct	0%	n/a		n/a					n/a	n/a			0%
Prostitution	2020													
	2019						1							1
	Pct						n/a							n/a
Weapon Law Violations	2020		2		1		2		2					7
	2019	3	2	2	1			1		1			1	11
	Pct	n/a	0%	n/a	0%		n/a	n/a	n/a	n/a			n/a	-36%
Total Crimes Against Society	2020	9	12	8	5	8	14	11	17	15	10	9	9	127
	2019	34	18	16	18	17	12	15	15	15	11	11	10	192
	Pct	-74%	-33%	-50%	-72%	-53%	+17%	-27%	+13%	0%	-9%	-18%	-10%	-34%



## POLICE DEPARTMENT REPORT

Group B Crimes														
Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bad Checks	2020											1		1
	2019			1				1						2
	Pct			n/a				n/a				n/a		-50%
Curfew/Loitering/Vagrancy	2020								1	1	1			3
	2019											1		1
	Pct								n/a	n/a	n/a	n/a		+200%
Disorderly Conduct	2020	3	2		1	1	1	1			1	1	1	12
	2019	4	4	1	3	2		2	1	3	3	1		24
	Pct	-25%	-50%	n/a	-67%	-50%	n/a	-50%	n/a	n/a	-67%	0%	n/a	-50%
Driving under Influence	2020	7	2	3	1	2	12	7	5	7	4	4	8	62
	2019	2	6	6	4	2	8	2	6	2	6	7	2	53
	Pct	+250%	-67%	-50%	-75%	0%	+50%	+250%	-17%	+250%	-33%	-43%	+300%	+17%
Drunkenness	2020	2	3		1		3	5	1	3			2	20
	2019	3	2		1	2	1		1		1	1	4	16
	Pct	-33%	+50%		0%	n/a	+200%	n/a	0%	n/a	n/a	n/a	-50%	+25%
Family Non Violent Offenses	2020			1			1	2				2	2	8
	2019	2	1	1			2			1	1			8
	Pct	n/a	n/a	0%			-50%	n/a		n/a	n/a	n/a	n/a	0%
Liquor Law Violations	2020	1	1	4			2		4	5	2		1	20
	2019	1	3	1	1		1		1	6		2	1	17
	Pct	0%	-67%	+300%	n/a		+100%		+300%	-17%	n/a	n/a	0%	+18%
Runaways (under 18yr old)	2020									1				1
	2019			1						1				2
	Pct			n/a						0%				-50%
Trespass of Real Property	2020		3	2		6	3	3	1	8	1	6		33
	2019	1	2	1	8	3	3	1	1	5		1	1	27
	Pct	n/a	+50%	+100%	n/a	+100%	0%	+200%	0%	+60%	n/a	+500%	n/a	+22%
All Other Offenses	2020	8	10	8	7	4	7	19	8	19	5	13	9	117
	2019	15	11	3	9	13	12	14	7	8	5	9	10	116
	Pct	-47%	-9%	+167%	-22%	-69%	-42%	+36%	+14%	+138%	0%	+44%	-10%	+1%
Total Group B Crimes	2020	21	21	18	10	13	29	37	20	44	14	27	23	277
	2019	28	29	15	26	22	27	20	17	26	16	22	18	266
	Pct	-25%	-28%	+20%	-62%	-41%	+7%	+85%	+18%	+69%	-13%	+23%	+28%	+4%

## **PROJECT LIFT REPORT**

This year 31 students enrolled at Project LIFT for basic academic skills improvement, to learn English, and for High School Equivalency Test (HiSET) preparation. Eight students completed basic skills improvement, five completed the HiSET exam, and one English Language Learner improved their skills and advanced to HiSET preparation.

Also this year, Project LIFT was selected as one of six libraries in a national competition to pilot the Propagating Promising Practices (P3) for Literacy and Workforce Development at Libraries project. The goal of the P3 project is to expand technology-enabled practices to support adults in building their literacy, English language, and workforce skills and knowledge.

As a pilot site, we are running a Learning Lounge which expands our services to provide just-in-time assistance with digital resources for workforce development activities such as completing online employment and college applications, creating resumes, and building technology and career readiness skills. These services will help members of the greater Hillsborough community improve their employment options and will bridge the gap between improving academic skills and entering the workforce or postsecondary education and training. Since its launch on September 15 through November, the Learning Lounge has been visited 22 times (by appointment with social distancing precautions).

Special thanks to volunteers Benjamin Hurd for repairing and maintaining our computers and donating equipment, Lois Rostanzo for her many years of tutoring and to all who support Project LIFT and helped to meet this years' challenges.

Congratulations to the students who remained flexible and persevered this year!

Respectfully submitted,

Trish Bush  
Director, Project LIFT

## **SOLID WASTE ADVISORY BOARD**

As we started 2020, our Solid Waste Advisory Board members took shifts volunteering at the transfer station to let folks know about the change to throw plastic out with the regular household trash rather than recycling it. We also shared the message that the best we can do is try to limit our consumption of single-use plastics, because there is no economically feasible or efficient way to recycle plastics at this time. Now, SWAB is happy to hear how the residents have adapted their recycling habits and we are sending out clean loads of tin with the metal that are not contaminated with plastics.

Due to Covid, we were not able to meet from March – July. By the time we got together, our primary task was to discuss the giant increase in the overall tonnage of demolition and Mixed Solid Waste (MSW) at the transfer station and acknowledge how the staff had been working extra hard to accommodate. In addition to the “normal” increase in traffic at the transfer station during the summer months, there seemed to be an uptick in seasonal residents arriving early and staying longer in our community. We also noted that as more people were at home they were doing more home improvement projects, which generated more waste than usual. In addition, the cardboard volume increased dramatically as people started buying more things online in boxes.

The transfer station felt the impact directly. It was a challenge to get containers switched out and trucked away in a timely fashion. Unfortunately, that meant times when there was no ability to accept construction & demolition, as the system was not designed for such large numbers. We wanted to see if other towns were struggling with the same issues.

SWAB switched our focus to more research oriented action to learn more about what the systems look like at other transfer stations in our region. Several members toured Naughton & Son and transfer stations in the area to learn more about the Covid impact and ideas for adaption.

The SWAB is looking forward to 2021 goals which may include:

- Purchasing a larger baler for cardboard and applying for a grant to be reimbursed a percentage of the cost
- Setting up a radar counter to collect more specific data on number of cars coming and going from the transfer station
- Composting options
- Off-setting the cost of brush and waste wood processing
- Continued efforts to research and connect with other transfer stations and area organizations to increase our knowledge and improve our practices to bring back and share with our transfer station

## TOWN CLERK'S REPORT

<b>2020 Registration</b>	\$1,054.841.15	
Dog Licenses	2.297.00	
Dog Fines	568.00	
Marriage licenses	2.350.00	
Certified Copies	8.059.00	
UCC	1.020.00	
<b>Paid to the Town of Hillsborough</b>		\$1,069.135.15

### Vital Statistics

Births	40
Marriages	34
Deaths	84

### 2020 Hillsborough Deaths

ADAMS, ROBERT J	BEALAND, JOHN M	BELANGER, ALISON E
BEMIS, MARY ELLEN	CALDWELL, HARVEY G	CANGIANO, ANNE T
CARVALHO JR, MATHEWS	CHASKI, JOYCE L	CRANE, ETHEL N
CRANE, RACHEL M	CZAJKOWSKI, EDWINA	DESROCHERS, DANEEN M
DILLON, LESLIE R	DION, WILBROD E	DUBOIS, DORIS E
EDWARDS, EUGENE F	EHMLING, LEROY C	FERRY, CODY
FLANNERY, SHIRLEY	FOLEY, CYNTHIA A	FORD, ROBERT S
FRITZ, RICK D	GAGNE, NANCY E	GAUDET, LUCREZIA L
GERBERT, MARGARET C	GERINI SR, SCOTT A	GREEN, JEFFREY R
GRIMSTAD, CONSTANCE J	HAIGH, MARY B	HARE, DOUGLAS H
HATCHER, WALTER T	HAUGHT, WILLIAM J	HAZEN, JUNE E
HEMENWAY, JOAN M	HOLMES, DAVID L	HUTCHINSON, SUSAN J
JACQUES, TIMOTHY H	KINMAN, DERRILL L	KNAPTON, JEANNE C
LACHUT, JOAN HOFFMAN	LAMOTHE, GARY R	LAPOINTE, RONALD L
LESSARD, JEANNE B	LINCOLN, CHARLES A	LITTLE, DANIAL J
LUCIO, ARLINDA G	LUGTIG, GLORIA M	LUONGO, RALPH E
MANONE, LISA	MARIN, EUGENE P	MARSH, CAROL L
MATTHEWS, DEBORAH J	MCCOMISH, BERTHA R	MCGOVERN, CHARLES G
MCINNIS, BRIAN J	MCINNIS, GRACE W	MELLO, ANTONIO B
NORWOOD, LINDA	MURDOUGH, JOHN D	NICHINIELLO, JOSEPH R
OLSON, JOHN W	ONUFR. LAURIE A	PATSFIELD-KELLEY, JOYCE
PAVLICEK, ARTHUR	PERKINS, NICHOLAS A	POLLARD, GEORGE A
POWERS, SUSAN M	PRATT, JUDITH A	SEYMOUR, JAMES DAVID

Town Clerk's Report  
*continued*

SMITH, CAROLE C	SOLOMON, JOSEPH L	STILLWAGON, LEON E
THOMPSON, TERRANCE W	URQUHART, ALAN B	WARD, DIANE L
WESCOTT, CAROL	WELLS, WESLEY H	WHITNEY, PATRICIA A
WIEGELMAN, YVONNE A	WITZEL, ERICH A	WOOD, DALE
WOODWORTH, DEWEY H		

RESPECTFULLY SUBMITTED,

DEBORAH J MCDONALD  
HILLSBOROUGH TOWN CLERK

## Transfer Station Tonnage Report

<u>Month</u>	<u>Aluminum</u> <u>Cans</u>	<u>Cardboard</u>	<u>Televisions/Monitors]</u> [ IN POUNDS ]	<u>Metal</u>
January	1.10			21.28
February	0.62			5.97
March	1.14		6,052	11.94
April	0.70		5,443	32.10
May	1.38			20.04
June	1.20	18.56	6,105	27.06
July	1.51			28.47
August	1.09	21.39	5,678	20.98
September	0.65			24.14
October	1.19	20.16	6,090	31.03
November	0.81			25.69
December	1.29	20.42		15.62
<b>Total Tonnage</b>	<b>12.68</b>	<b>80.53</b>	<b>29,368</b>	<b>264.32</b>

<u>Month</u>	<u>Paper</u>	<u>Refrigerator/ac</u>	<u>Demolition</u>	<u>Municipal</u> <u>solid</u> <u>waste</u>
January	8.15		36.59	167.31
February	8.33	34	34.03	133.93
March			48.41	175.41
April	7.79	57	79.94	166.15
May		38	80.43	186.61
June	10.92	38	81.58	190.66
July	9.78	95	77.14	155.45
August			74.58	185.52
September	8.73	66	90.55	186.36
October	10.40	50	93.67	186.50
November			73.31	183.60
December	10.08	47	62.41	160.11
<b>Total Tonnage</b>	<b>74.18</b>	<b>425</b>	<b>832.64</b>	<b>2077.61</b>

## WATER & SEWER COMMISSIONERS REPORT

In December of 2019 a backup occurred on the cross country sewer line running south from the Colonial Heights subdivision to Holman Street. After it was determined that a large amount of grease had caused the backup, notices were sent to residents in the Colonial Heights area that fats, oils and grease (FOG) are not to be disposed of in the municipal sewer system. Since that notice issuance, the commission has had only regular maintenance needs on that cross country line. Many thanks to those customers for recognizing the system's limitations and altering their usage patterns in accordance with those limitations.

Backups also occurred at the Bear Hill Road pump station, requiring frequent removal and cleaning of the pumps. This work revealed that the backups were due to the disposal of so-called "flushable wipes" into the collection system. The commission would like to remind users that the system is designed to handle only the "Three P's: pee, paper and poop." Other items, while advertised as "flushable" should not be disposed of in the sewer system.



In January of 2020 the commission hired Alex Mellen of Hillsborough as an assistant water and wastewater treatment plant operator. While the COVID-19 pandemic has limited the number of training courses Alex has been able to enroll in, he obtained his Grade I wastewater license in December and is expected to obtain his Grade I water license in 2021.

The other major impact on the system due to the pandemic was a dramatic increase in the use of the area adjacent to the Water Treatment Facility on Loon Pond as well as the pond itself. While the commission has always supported use of the pond for recreational purposes as permitted under current ordinances, residents both around the lake and those accessing the pond from East Washington Road should familiarize themselves with the regulations controlling that use. Copies of the Loon Pond Ordinance have been mailed out to residents with frontage on the pond and those renting their properties are encouraged to share that information with their tenants.

As a reminder, paddleboards of any kind are not permitted on Loon Pond. Access to the pond from the Water Treatment Facility is allowed between 6 am and 9 pm only; those utilizing that area outside those time limits will be subject to ticketing by the police department.

The 2020 drought has led to a dramatic increase in the amount of water purchased from the commission to supply the Emerald Lake Village District. While in August and September of 2019 the district trucked 265,000 gallons of water to supply residents there, from July to November of 2020 the amount purchased to supply ELVD residents totaled 1,398,000 gallons.



Trucking will likely continue into 2021 due to ongoing drought conditions and slow replenishment of the local groundwater aquifer from late 2020 rainfall events.

System upgrades include the installation in early 2021 of a backup generator at the Bear Hill Road pump station and further planning for the installation of a grinder for the West Main Street pump station.

Other work completed this year included the repair and or/replacement of twenty-two (22) sewer manholes as part of the town's resurfacing of Meeting Hill Road, Gibson Road, Symonds Road, and Bradford Circle; repair or replacement of five (5) sewer manholes; television inspection and cleaning of 12,045 linear feet of sewer main by Ted Berry Co.; and clearing and/or mowing of the commission's cross-country sewer easements.

Maintenance work on the water system included replacement of water gate boxes as part of the resurfacing of Municipal Drive and Old Henniker Road and completion of the rerouting of water service to Butler Park. The park's sprinkler system, drinking fountain and central fountain are now fed from the basement of the old fire station, now the Hillsborough Heritage Museum, which allows for metering of the water and installation of proper backflow prevention devices to protect the overall water system from possible contamination. While the drinking fountain and central fountain were not in operation this year due to the pandemic, it is hoped that they can be returned to operation in the coming year.

The commission also began work in support of NHDOT's Rte. 149 cold-plane and infill paving plans originally scheduled for the 2021 season but has since been postponed until 2022. This work will continue into spring 2021.

As a reminder to residents, while the commission's sewer and water budgets are subject to approval by the voters at the annual town meeting, they are funded entirely through user fees and do not impact the community's tax rate. As always, we would like to thank our customers for their continued support, and we would also like to take this opportunity to thank our employees - Administrator Penny Griffin, WWTF operator Paul Dutton, WTF operator Cody Boisvert and WWTF/WTF assistant operator Alex Mellen for their continued efforts on behalf of the commission and the community.

Lastly, the commission would like to recognize two former commissioners who passed away this year. Gary R. "Pilgrim" Lamothe, who died December 14, served for two terms, from 1996 to 2002. Eugene F. "Skippy" Edwards, who died December 31, served on the commission for 33 years, from 1974 to 2007. Edwards' tenure marked the end of the tradition of one of the commissioners being in charge of maintenance of the water and sewer systems. His vast knowledge of the infrastructure combined with his skill as an operator of heavy equipment made him an invaluable resource, both during and after his service on the commission. We extend our sincere condolences to the families of both men.

Respectfully submitted,

Peter D. Mellen, Chairman  
Christopher A. Sieg  
David A. Lewis

## WELFARE DEPARTMENT REPORT

The office of General Assistance exists to meet the Town of Hillsborough's responsibility as outlined in RSA 165, which states "Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseer of public welfare of such town." RSA165:1-I

2020 was a challenging year for all...I am stating the obvious, I know. Through the challenges, the Welfare Office did its best to continue serving Hillsborough's most vulnerable residents with the same attention and casework it has always provided. As always, with a respectful eye to the taxpayers of Hillsborough, working to find additional sources of financial support to assist those who found 2020 to be tough year.

In 2020, financial assistance was requested by members of our community who were homeless, unemployed, underemployed, waiting for help from other sources (Social Security, CAP agencies), facing eviction, trying to pay for the burial of a loved one, unable to pay for medications and many other situations.

Casework assistance was also given to members of our community who needed help to avoid facing some of the above situations; to assist them to use their money more wisely, get organized with job or housing searches, provide documentation to the State of NH for further help, or find opportunities to further their education and careers.

One area of need in our community which has reached a critical point is housing. Not only is there a shortage of available apartments in Hillsborough, the units which have been listed are typically not affordable to those on lower/fixed incomes. The COVID-19 pandemic has forced changes in our shelter system to promote social distancing and protect the residents. For this reason, shelter space has been difficult to find, though the need for it has not diminished.

As last year, one item we continue to need is Gasoline Gift Cards. As a pie in the sky idea; it would be great to see a charity for the residents of Hillsborough that could help with vehicle repairs or getting reliable vehicles into the hands of families who need them. If you are interested in finding out how you can help, please contact the welfare office:

Respectfully  
submitted,  
Dana P Brien

Welfare Administrator

[dana@hillsboroughnh.net](mailto:dana@hillsboroughnh.net)

2020 Assistance Breakdown					
Medical	Housing/Shelter	Food/Hygiene	Electric	Heat	Cremation
\$590	\$58,561	\$7,273	\$1,347	\$6,391	\$2000

Welfare Budget History							
2013		2014		2015		2016	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
\$160,636	\$162,636	\$155,073	\$167,030	\$168,634	\$138,475	\$174,256	\$145,464
2017		2018		2019		2020	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
\$176,464	\$166,692	\$171,635	\$156,490	\$168,892	\$152,726	\$160,602	\$166,741

# YOUTH SERVICES & RECREATION REPORT

**\*If you are interested in volunteering with the Office of Youth Services or being a Community Accountability Board Member please contact the Program Assistant for more information (603-464-3877 ext. 231) \***

2020 was the year of necessary resilience for our community, our youth, and our staff here at the OYS and PG. Prior to the Coronavirus pandemic we had continued to increase our enrollment to 30 youth from the Hillsboro-Deering Community and were expecting another year of expansion and rolling out new programs for the communities we serve.

When Covid-19 required a full shutdown on March 13, we collaborated with many of our local partners to create new ways to support our families. In the middle of quarantine, we learned that our furnace caused a flood on the bottom floor of Project Genesis—which required a necessary remodel to replace damaged floors and some equipment. Once the damage was repaired on the first floor, it sparked the desire to remodel the second floor of the building to create a space that better suited our needs and the increasing enrollment of youth. A few months of construction resulted in a beautiful new space that made reopening and abiding by social distancing guidelines significantly easier.

We reopened shortly after Labor Day and welcomed back a much smaller group and we were grateful to connect with our youth once again. We had 5 new enrollments in October and our Juvenile Diversion Program once again saw an increase in case referrals. Unfortunately, another spike in cases in our community forced another shutdown on November 19<sup>th</sup>. This time, our staff were determined to create an entirely new virtual program which focused on taking the Life Skills Program typically offered at Project Genesis to an online forum. Cooking classes, take home craft kits, virtual scavenger hunts, game nights, Zoom check-ins with our Therapy Dog Olive, and one on one meetings with staff were offered to all attendees and families throughout the holidays. We also continued our tradition of our Holiday Wish List Program where we received donations of toys, clothing, food and money to help supplement gifts for our Project Genesis attendees.

The most important takeaway from this year, was appreciating the way our community worked together to support one another despite many difficult obstacles. This year solidified just how important our partners are to making our department successful and efficient and it was both refreshing and comforting to see our community pull together. This year we want to highlight the success and work of our partners and pay tribute to their generosity and commitment to our mission:



## **Feed-A-Teen Program**

St. Mary's Church  
Smith Memorial Church  
Deering Community Church  
United Methodist Church

## **Therapy Dog Program**

Hancock Police K9 Comfort Dog Rookie  
Amy Ricard and Fern

**Donated Labor & Supplies for PG remodel**

TM&M Services

Monadnock Disposal Services

**NH Charitable Foundation Donors for Remodel**

Bob and Fran Charron: In memory of their late son Patrolmen Jeremy T. Charron

Howe Fund

Solomon Fund

Topper's Salon

Hillsboro Police Association

**School Partnerships**

Jaffrey-Rindge Cooperative School District

Dublin Christian Academy

Hillsboro-Deering School District

Conval School District

**Police Departments & Court Houses**

Hillsboro, Deering, Washington, Antrim, Hancock, Peterborough

Temple-Greenville, Jaffrey

Rindge, Dublin, New Ipswich

*Jaffrey District Court*

*Hillsboro District Court*

**Community Partners**

Grapevine Family & Community Resource Center

Avenue A Teen Center

Riverbend Community Mental Health

Monadnock Family Services

Reality Check

Jaffrey Fire Department

Juvenile Diversion Community Accountability Board (11 community volunteers)

Merrimack Juvenile Diversion Program

**Colleges & Universities**

New England College

Keene State College

Franklin Pierce University

Colby-Sawyer College

To conclude this year, we will continue to remain flexible, creative, committed and supportive of our communities and of our youth and families. This department would like to thank the Town of Hillsborough residents for your continued support and encouragement as we navigate the best way to serve each of you.

Respectfully submitted,

Chelsea Mather

Director of Youth Services

## **ZONING BOARD OF AJUSTMENT**

The Zoning Board of Adjustment (ZBA) is made up of five regular members- Roger Racette (Chairman), Robert G. Hansen II (Vice Chairman) Russel Galpin, Nancy Torres, Meg Curtis-Sauer, Lucy Pivonka-Alternate, and Katherine Charrette-Alternate.

During 2020 the ZBA held three (3) Public Hearings to address requests for Variances (2) and Special Exceptions (1). The following list outlines the actions taken by the ZBA in each instance:

2020-01	Variance	Timothy Banks	22 Piper Road-Granted
2020-02	Special Exception	Kevin McCauley	25&23 Carr Rd.-Denied Without Prejudice
2020-03	Variance	Bryan Goodwin	31 Woodlawn Ave-Granted

The ZBA meets on the 2<sup>nd</sup> Monday of each month as needed.

# ***Town of Hillsborough***



## ***2020 Town Meeting Minutes***

## 2020 TOWN MEETING MINUTES

At a legal meeting of the Town of Hillsborough, County of Hillsborough, in said State, inhabitants qualified to vote in Town Affairs of said Town on the 10<sup>th</sup> of March 2020, at seven o'clock in the forenoon at the Hillsboro-Deering Middle School Auditorium, the Moderator called the meeting to order. Article One, election of officers through Article Five were to be voted on by official ballot at the polls between seven o'clock in the morning through seven o'clock in the evening. Articles Six through Fifteen were to be taken up at 7:30 pm at the same auditorium.

**Article 1:** The voters of Hillsborough proceed to ballot for one Selectman for three years, one Town Clerk/Tax Collector for three years, one Town Treasurer for three years, one Trustee of the Trust Funds for three years, one Cemetery Trustee for three years, one Fuller Public Library Trustee for three years, one Water and Sewer Commissioner for three years, one Supervisor of Checklist for six years, one Moderator for two years, two Planning Board members for three years, and all other necessary Town Officers or agents for the ensuing year.

**Article 2:** The Town voted to amend the definition of "Dwelling Unit" as shown in Article II General Provisions section 229-6 Definitions and Word Uses read as stated below:

**DWELLING UNIT** - One or more rooms arranged for the use of one or more persons living together as a single housekeeping unit, and having cooking, living, sanitary and sleeping facilities, but not including hotel, motel, tourist cabin (camp), lodging house, institutional home, residential club units or other similar commercial accommodations offered for occupancy.

- a) Dwelling, Single - A single building, situated on a single lot, having one dwelling unit.
- b) Dwelling, Two Unit (including duplex) - A single building situated on a single lot having two dwelling units which are either attached side-by-side, through the use of a common party wall, or stacked with one dwelling unit over the other. Two detached dwelling units on a single lot are not allowed as a matter of right.
- c) Dwelling, 3 and 4 Unit - Any building or structure located on a single lot containing three or four dwelling units.
- d) Dwelling, More Than 4 Units - Any building or structure located lot containing three or four dwelling units.

Yes 421 No 186

**Article 3:** The Town voted to amend Article II General Provisions section 229-6 Definitions and Word Uses to delete the term and definition of "Family".

Yes 379 No 216

**Article 4:** The Town voted to amend Article IX Administration and Enforcement, section 229-61 of the Zoning Ordinance to adopt the Commercial/Multi Family/Combined Use site maintenance ordinance in the Commercial Zone and Central Business District.

Yes 344 No 248

**Article 5:** The Town voted to amend the following articles to insert the revised Historic District Ordinance into the Zoning Ordinance as follows:

1. Amend Article II General Provisions section 229-6 Definitions and Word Uses to include definition of Certificate of Approval-Historic District,
2. Amend Article III section 229-19.4 “Use Districts” to add the verbiage of Chapter 38 “Historic District” to the listing of zoning districts in the Zoning Ordinance.
3. Amend Article VI Special Regulations section 229-39, D. “Specific Sign Regulations by District” by adding number 4. Historic District - sign criteria
4. Amend Article X Administration and Enforcement, section 229-59 Building Permits to add letter J. Procedure for Approval of Building Permits in the Historic District
5. Amend Article XV 229-93-229-99 to add the updated “Historic District Ordinance”
6. Amend Table 2 Lot, Area, and Frontage Requirements to include the “Historic District”
7. Amend Table 3 Setback, Coverage and Building Height Requirements to include the “Historic District”
8. Amend Table 4 Chart of Uses by adding the Historic District and the following uses and their permissions:  
By Right: Dwelling-Single Family - Dwelling- 2 Family - Home Occupation - Home Business - Municipal Facility – Agriculture – Agritourism - Artist’s Studio - Farm.  
By Special Exception: Bed and Breakfast - Auction House - Farmer’s Market – Inn – Office - Retail Business - Day Care Facility Child or Family – Museum - Religious Institutions for less than 250 People – School - Building and Service Trade
9. Amend Chapter 147 of the Town Code to eliminate the verbiage and reserve the chapter.
10. Amend Chapter 38 of the Town Code to eliminate the verbiage and reserve the chapter

Yes 389 No 203

The 2020 Hillsborough Town Meeting was called to order at 7:30 pm, by Moderator Leigh Bosse. Boy Scout Troop # 73 posted the colors as the residents stood at attention and recited the Pledge of Allegiance. As the Moderator was dedicating the meeting to the Veterans and thanking them for their service, the fire alarm in the school went off. No one had to leave and it was determined to be a prank. The Moderator continued the meeting with a short delay, again thanking the Veterans. Residents were asked to take a Moment of Silence for all friends and neighbors listed on page 47 and 48, who were no longer with us. The Moderator asked everyone to thank Mary Lou Kulbacki, who was retiring as a Supervisor of the Checklist. Mr. Bosse thanked the Ballot Clerks for their service during voting and working the polls. Mr. Bosse acknowledged Mr. James Bailey, Town Selectman and he presented Mr. Jonathan Daley with a certificate for his three years of service as a Selectman.

The table was introduced by Mr. Bosse, Town Clerk/Tax Collector Deborah McDonald, Selectman Chairman Jonathan Daley, Selectman James Bailey III, Selectman John Stohrer and Town Administrator Laura Buono.

Mr. Bosse gave the rules of the meeting and reminded everyone that we entered as friends and neighbors, let us leave that way.

**Article 6:** Moved by Mr. Bailey and seconded by Mr. Stohrer, the Town voted to raise and appropriate the sum of \$7,944,653.00 (Seven Million Nine Hundred Forty-Four Thousand Six Hundred Fifty-Three Dollars) as a 2020 Operating Budget. This amount does not include amounts from any other warrant articles. Voice vote with no discussion, passed the article.



**Article 7:** Moved by Mr. Bailey and seconded by Mr. Daley, the Town voted to raise and appropriate the sum of \$722,672.00 (Seven Hundred Twenty-Two Thousand Six Hundred Seventy-Two Dollars) for the purpose of operating the Water Department during 2020. Of that sum \$722,672.00 (Seven Hundred Twenty-Two Thousand Six Hundred Seventy-Two Dollars) is to come from Water Department income. After no discussion this article passed by voice vote.

**Article 8:** Moved by Mr. Stohrer and seconded by Mr. Daley, the Town voted to raise and appropriate the sum of \$868,229.00 (Eight Hundred Sixty-Eight Thousand Two Hundred Twenty-Nine Dollars) for the purpose of operating the Sewer Department during 2020. Of that sum \$868,229.00 (Eight Hundred Sixty-Eight Thousand Two Hundred Twenty-Nine Dollars) is to come from Sewer Department income. Voice vote passed the article.

**Article 9:** Moved by Mr. Daley and seconded by Mr. Stohrer, the Town voted to raise and appropriate the amount of \$384,000.00 (Three Hundred Eighty-Nine Thousand Dollars) to be deposited in the following already established Capital Reserve Funds:

- |   |              |
|---|--------------|
| • Highway Department Equipment CRF                        | \$ 50,000.00 |
| • Ambulance CRF   | \$ 50,000.00 |
| • Municipal Buildings Maintenance, Repairs & Upgrades CRF | \$100,000.00 |
| • Police Department Equipment CRF                         | \$ 35,000.00 |
| • Fire Department Equipment CRF                           | \$ 40,000.00 |
| • Transfer Station Equipment CRF                          | \$ 10,000.00 |
| • Cemetery Maintenance & Repair CRF                       | \$ 4,000.00  |
| • Bridge Repair CRF                                       | \$ 25,000.00 |
| • Sidewalks CRF   | \$ 20,000.00 |
| • Library Building CRF                                    | \$ 50,000.00 |

The article passed by voice vote and Mr. Daley read the numbers for each fund.

**Article 10:** Moved by Mr. Bailey and seconded by Mr. Stohrer, the Town voted to raise and appropriate the non-lapsing sum of \$250,000.00 (Two Hundred Fifty Thousand Dollars) for the purpose of road work. This article is to be non-lapsing until December 31, 2021. Mr. William Goss, the Highway Department Foreman was permitted to speak as a non-resident and spoke on the roads to be worked on this year. Bible Hill, Boulder Road, McNeil Street and Municipal Drive and others as funds would permit. Voice vote passed this article.

Mr. Bailey asked the residents to thank Mr. Goss for his 42 years of service to Hillsborough, and a round of applause and standing ovation was given to Mr. Goss.

**Article 11:** Moved by Mr. Stohrer and seconded by Mr. Daley, the Town voted to raise and appropriate the sum of \$50,000.00 (Fifty Thousand Dollars) for the purpose of purchasing police body cameras. After some discussion and questions for Police Chief David Roarick, the article passed by voice vote.

**Article 12:** Moved by Mr. Daley and seconded by Mr. Stohrer, the Town voted to rescind the 2008 Town Meeting vote to establish a Recreation Revolving Fund and to close said fund with the remaining monies to be transferred into the General Fund. Funds had not been used since 2016 as explained in discussion and with a voice vote the article passed.

**Article 13:** Moved by Mr. Roger Shamel and seconded by Emily Wrubel, the Town voted to adopt the New Hampshire Resolution for Climate Action stating that we the Town of Hillsborough hereby call upon our State and Federal elected representatives to pass carbon-pricing legislation, in the US Congress (such as HR763) and in the NH General Court (such as HB735), to protect New Hampshire from both

the costs and the environmental impacts of continued inaction. We want a “Carbon Cash-Back” program that uses revenue-neutral, market-based carbon price with cash-back rebates to all NH residents aged 18 and over. Carbon cash-back programs provide significant economic benefits to consumers by correcting long-standing market-failures and delivering rapid reductions in harmful emissions. We understand that if the federal bill passes there will be no duplication of carbon pricing fees.

We expect our representatives to lead in this critical moment for the health and well-being of our citizens and for the protection of New Hampshire’s natural resources upon which we all rely. Further we support Carbon Cash-Back because it promotes energy independence, decreases fossil fuel dependence and keeps New Hampshire’s energy dollars in New Hampshire’s economy.

The record of the vote approving this article shall be transmitted by written notice to the Hillsborough’s State Legislators and to Hillsborough’s Congressional Delegation, and to the President of the United States, informing them of the instructions from their constituents by Hillsborough’s Select Board within 30 days of the vote. Article was submitted by petition. After a long discussion on this article, a voting card count passed this article when a voice vote could not determine the result.

**Article 14:** Moved by Susan Shamel and seconded by E. Ann Poole, the Town voted to urge the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the 2020 census, to do so in a manner that ensures fair and effective representation of New Hampshire voters? That in order to fulfill this obligation the New Hampshire General Court shall appoint an independent redistricting commission that draws the new district maps in a way that does not rely on partisan data such as election results or party registration or favor particular political parties or candidates.

The record of the vote approving this article shall be transmitted by written notice from the Selectmen to the Town of Hillsborough’s State Legislators and to the Governor of New Hampshire informing them of the instructions from their constituents within 30 days of the vote. After some discussion, this petition article was passed by voice vote.

**Article 15:** To transact any other business that may legally come before the meeting.

Election results were read by Mr. Bosse.

Mr. Robert Hassett, Superintendent of SAU 34, thanked the Fire, Police and Highway Departments for their great service to the school, as he is retiring.

Mr. Douglas Hatfield moved and Miles Carter seconded to adjourn the meeting at 8:45pm. Passed by voice vote.

A True Copy of Attest:

Deborah J McDonald  
Hillsborough Town Clerk

## **2020 TOWN MEETING MINUTES (Results of Article 1: voted on at the polls)**

### **Selectman for Three Years:**

Keith T Cobbett	124
David W Fullerton	155
David J Rogers	330

### **Tax Collector/Town Clerk for Three Years:**

Deborah J McDonald	596
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### **Town Treasurer for Three Years:**

Robert R Charron	578
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### **Trustee of the Trust Funds for Three Years:**

Hudson "Barry" Lemkau	548
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### **Cemetery Trustee for Three Years:**

Norma Webster	573
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### **Fuller Public Library Trustee for Three Years:**

Norma Hubbard	585
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### **Water and Sewer Commissioner for Three Years:**

Peter D Mellen	562
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### **Supervisor of the Checklist for Six Years:**

Sharon Wilkens	566
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### **Moderator for Two Years:**

Leigh D Bosse	501
---------------	-----

### **Planning Board for Three Years (Two Positions):**

Stephen Bennett	280
Denise DeForest	364
John Segedy	263

**SCHOOL OFFICIALS:** (These results are Hillsborough only, Deering results are not included):

**School Board Member from Hillsborough for Three Years:**

Paul Plater 547

**SCHOOL MODERATOR for One Year:**

John Segedy 463

A True Copy of Attest:

Deborah J McDonald Hillsborough Town Clerk

# ***Town of Hillsborough***



## ***Town Warrant***

**TOWN WARRANT**  
**For the Town of Hillsborough**  
**The State of New Hampshire**

TUESDAY, MARCH 9, 2021

HILLSBORO-DEERING MIDDLE SCHOOL AND HILLSBORO-DEERING HIGH SCHOOL

TO THE INHABITANTS OF THE TOWN OF HILLSBOROUGH, IN THE COUNTY OF  
HILLSBOROUGH,

IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the Hillsboro-Deering Middle School in said Hillsborough, NH on Tuesday, March 9, 2021 at seven o'clock in the morning. Balloting on Article One, election of officers through Article Nine will take place between seven o'clock in the morning through seven o'clock in the evening. Articles Ten through Twenty-Three will be taken up at Hillsboro-Deering High School at 7:30 P.M.

**Article 1**

To choose Town Officers for the ensuing year.

**Article 2**

Shall the Town vote to amend the definition of "Modular Building" as shown in Article II General Provisions section 229-6 Definitions by replacing that definition with the verbiage from section 229-12, deleting the text from section 229-12, reserving that section number for later use, and adding "Modular Building" to the Table 4 Chart of Uses? (Recommended by the Planning Board)

**Article 3**

Shall the Town vote to amend Article II General Provisions section 229-13 Recreational Camping Permit; Property Owners by deleting the existing 229-13 Recreational Camping Permit: Property Owners and replace it entirely with the new 229-13 Recreational Camping Permit: Property Owners as published in the Town Report? (Recommended by the Planning Board)

**Article 4**

Shall the Town vote to amend Article II General Provisions, section 229-8 Building Height Article of the Zoning Ordinance to remove the verbiage in 229-8, reserve the chapter and relocate the verbiage to Table 3 Setback, Coverage and Building Height Requirements as a new note #4 and amend the same thereby? (Recommended by the Planning Board)

**Article 5**

Shall the Town will vote to add the definition of Pre-Site Built Housing to Article II General Provisions Section 229-6 Definitions and Word Usage, and add it to the Table 4 Chart of Uses as an allowed use in the Residential and Rural zones? (Recommended by the Planning Board)

## **Article 6**

Shall the Town vote to amend the language of Article IX Administration and Enforcement 229-59 H **From:** A building permit for a building, structure, alteration or proposed land use or otherwise shall become void if the work is not substantially started and completed with all reasonable due diligence within 2 years. **To:** A building permit for a building, structure, alteration or proposed land use or otherwise shall become void if the work is not started and substantially completed with all reasonable due diligence within 1 year? (Recommended by the Planning Board)

## **Article 7**

Shall the Town vote to amend Article IX Administration and Enforcement 229-59 H to add a new letter K which will address the temporary use of manufactured housing to read:

### **K. Temporary Use of Manufactured Housing:**

1. In the event of a catastrophe rendering an existing dwelling unusable, a manufactured home may be temporarily allowed on an occupied or unoccupied lot in all zones for a period not to exceed 12 months, to allow for repair or rebuilding of a dwelling, provided that safe and adequate sewage and a safe water supply can be provided and that a valid building permit has been issued.
2. During the period of construction of a new home, a manufactured home may be temporarily allowed on the lot for a period not to exceed twelve (12) months, provided that safe and adequate sewage and a safe water supply can be provided and that a valid building permit has been issued? (Recommended by the Planning Board)

## **Article 8**

Shall the Town vote to adopt a new Article XIX Solar Collection System Ordinance as published in the 2020 Town Report? (Recommended by the Planning Board)

## **Article 9**

Shall the Town vote to adopt a new Article XVIII Large Wind Energy System Ordinance as published in the 2020 Town Report? (Recommended by the Planning Board)

## **Article 10**

Shall the Town raise and appropriate the sum of \$8,010,022.00 (Eight Million Ten Thousand Twenty-Two Dollars) as a 2021 Operating Budget? This amount does not include amounts from any other warrant articles. (Recommended by the Board of Selectmen)

## **Article 11**

Shall the Town raise and appropriate the sum of \$730,470.00 (Seven Hundred Thirty Thousand Four Hundred Seventy Dollars) for the purpose of operating the Water Department during 2021? Of that sum \$730,470.00 (Seven Hundred Thirty Thousand Four Hundred Seventy Dollars) is to come from Water Department income. (Recommended by the Board of Selectmen)

## Article 12

Shall the Town raise and appropriate the sum of \$868,769.00 (Eight Hundred Sixty-Eight Thousand Seven Hundred Sixty-Nine Dollars) for the purpose of operating the Sewer Department during 2021? Of that sum \$868,769.00 (Eight Hundred Sixty-Eight Thousand Seven Hundred Sixty-Nine Dollars) is to come from Sewer Department income. (Recommended by the Board of Selectmen)

## Article 13

Shall the Town raise and appropriate the amount of \$510,000.00 (Five Hundred Ten Thousand Dollars) to be deposited in the following already established Capital Reserve Funds:

- |   |              |
|---|--------------|
| • Highway Department Equipment CRF                        | \$ 50,000.00 |
| • Ambulance CRF   | \$ 50,000.00 |
| • Municipal Buildings Maintenance, Repairs & Upgrades CRF | \$125,000.00 |
| • Police Department Equipment CRF                         | \$ 40,000.00 |
| • Fire Department Equipment CRF                           | \$ 40,000.00 |
| • Transfer Station Equipment CRF                          | \$ 25,000.00 |
| • Cemetery Maintenance & Repair CRF                       | \$ 5,000.00  |
| • Bridge Repair CRF                                       | \$ 50,000.00 |
| • Sidewalks CRF   | \$ 25,000.00 |
| • Library Building CRF                                    | \$ 50,000.00 |
| • Parks CRF   | \$ 50,000.00 |

Of this amount, \$510,000.00 (Five Hundred Ten Thousand Dollars) is to come from the Undesignated Fund Balance. (Recommended by the Board of Selectmen)

## Article 14

Shall the Town raise and appropriate the non-lapsing sum of \$250,000.00 (Two Hundred Fifty Thousand Dollars) for the purpose of road work? This article is to be non-lapsing until December 31, 2022 (Recommended by the Board of Selectmen)

## Article 15

Shall the Town vote to approve the cost items included in the three (3) year collective bargaining agreement reached between the Board of Selectmen and Hillsborough Town Employees; AFT Local #3912, AFT-NH, AFL-CIO which covers full time highway department personnel, full and part time transfer station personnel, the welfare director, the deputy town clerk/tax collector, and the full time paramedic, and which calls for the following increases in wages and benefits at the current staffing levels:

<u>Year</u>	<u>Estimated Increase Over Prior Year</u>
2021	\$ 13,149.00
2022	\$ 15,530.86
2023	\$ 18,697.38

and further to raise and appropriate the sum of \$13,149.00 (Thirteen Thousand One Hundred Forty-Nine Dollars) for the 2021 fiscal year, such sum representing the additional costs attributed to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the 2020 fiscal year? (Recommended by the Board of Selectmen)



## **Article 16**

If Article 15 is defeated, shall the Town vote to authorize the governing body to call one special meeting, at its option, to address Article 15 cost items only? (Recommended by the Board of Selectmen)

## **Article 17**

Shall the Town vote to approve the cost items included in the three (3) year collective bargaining agreement reached between the Board of Selectmen and New England Police Benevolent Association Local No. 51, which covers full time police patrol officers and full and part time dispatchers in the Police Department, and which calls for the following increases in wages and benefits at the current staffing levels:

<u>Year</u>	<u>Estimated Increase Over Prior Year</u>
2021	\$ 15,465.00
2022	\$ 15,174.56
2023	\$ 14,770.64

and further to raise and appropriate the sum of \$15,465.00 (Fifteen Thousand Four Hundred Sixty-Five Dollars) for the 2021 fiscal year, such sum representing the additional costs attributed to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the 2020 fiscal year? (Recommended by the Board of Selectmen)

## **Article 18**

If Article 17 is defeated, shall the Town vote to authorize the governing body to call one special meeting, at its option, to address Article 17 cost items only? (Recommended by the Board of Selectmen)

## **Article 19**

Shall the Town raise and appropriate the sum of \$10,650.00 (Ten Thousand Six Hundred Fifty Dollars) for the purpose of software upgrades? Of that sum, \$10,650.00 (Ten Thousand Six Hundred Fifty Dollars) is to be taken from the Undesignated Fund Balance. (Recommended by the Board of Selectmen)

## **Article 20**

Shall the Town raise and appropriate the sum of \$70,000.00 (Seventy Thousand Dollars) for the purpose of converting the street lights to LED lighting? (Recommended by the Board of Selectmen)

## **Article 21**

Shall the Town of Hillsborough vote to amend the provisions of RSA 72:81 “Commercial and Industrial Construction Exemption” adopted by the Town March 13, 2018 and amended March 12, 2019 to include the following definition of “public benefit” to serve as criteria to qualify for the property tax exemption:

Public Benefit - For the purpose of this exemption, in order to satisfy the public benefit requirement a minimum of one of the following must be provided: enhance economic growth and increase the Town’s tax base; creation of needed services or facilities not currently available in the Town; redevelop and revitalize commercial or industrial area; prevent or eliminate blight; or, retain local

jobs, increase local job base, and/or provide diversity in the job base. (Recommended by the Board of Selectmen)

## **Article 22**

Shall the voters of Hillsborough, NH vote to rescind previously granted authority to the Selectboard to appoint members to the Zoning Board of Adjustment and for said members to heretofore be elected by the voters pursuant to RSA 669 & 673? (By Petition)

## **Article 23**

To transact any other business that may legally come before the meeting.

Given under our hands and seal this 10th day of February in the year of our Lord Two Thousand Twenty-One.

### **Hillsborough Board of Selectmen**

James C. Bailey III, Chairman  
John P. Stohrer, Selectman  
David J. Rogers, Selectman

# ***Town of Hillsborough***



## ***Town Budgets & Financial Records***

# TOWN OF HILLSBOROUGH BUDGET

DEPARTMENT	2020 Budget	2020 Expended	2021 Proposed	\$ Diff.	% Diff.
Administration	\$ 444,023	\$ 429,956	\$ 441,992	\$ (2,031)	
Animal Control	\$ 5,854	\$ 1,956	\$ 5,315	\$ (539)	
Audit	\$ 21,750	\$ 21,750	\$ 20,500	\$ (1,250)	
Building Inspector	\$ 84,903	\$ 83,719	\$ 87,728	\$ 2,825	
Cemeteries	\$ 28,575	\$ 29,772	\$ 28,475	\$ (100)	
Conservation Commission	\$ 14,142	\$ 14,142	\$ 4,542	\$ (9,600)	
Debt Expense	\$ 93,049	\$ 89,361	\$ 91,500	\$ (1,549)	
Dispatch	\$ 558,444	\$ 560,005	\$ 557,502	\$ (942)	
Elections	\$ 11,306	\$ 14,208	\$ 6,506	\$ (4,800)	
Emergency Management	\$ 10,000	\$ 8,112	\$ 9,900	\$ (100)	
Fire Department	\$ 769,612	\$ 778,597	\$ 787,295	\$ 17,683	
Forest Fire	\$ 4,300	\$ 600	\$ 4,300	\$ -	
General Government Buildings	\$ 56,704	\$ 48,184	\$ 56,904	\$ 200	
Health Agencies	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	
Highway Department	\$ 1,346,271	\$ 1,213,884	\$ 1,375,784	\$ 29,513	
Insurance	\$ 140,539	\$ 144,514	\$ 141,341	\$ 802	
Legal	\$ 13,500	\$ 13,649	\$ 11,500	\$ (2,000)	
Library (Incl. Building Expenses)	\$ 250,043	\$ 237,369	\$ 253,857	\$ 3,814	
Land Use & Economic Development	\$ 134,591	\$ 130,192	\$ 132,957	\$ (1,634)	
Parks	\$ 89,357	\$ 69,395	\$ 87,757	\$ (1,600)	
Patriotic Purposes	\$ 17,501	\$ 895	\$ 27,630	\$ 10,129	
Police Dept. (Incl. Building Expenses)	\$ 2,448,946	\$ 2,348,089	\$ 2,445,198	\$ (3,748)	
Recreation (Manahan)	\$ 98,291	\$ 1,994	\$ 98,291	\$ -	
Revaluation	\$ 85,000	\$ 85,841	\$ 67,900	\$ (17,100)	
Other Culture & Recr. (Senior/Concerts)	\$ 16,500	\$ 10,375	\$ 16,500	\$ -	
Street Lighting	\$ 55,000	\$ 54,756	\$ 59,000	\$ 4,000	
Tax Map (Other Gen. Govt.)	\$ 4,003	\$ 4,000	\$ 4,003	\$ -	
Town Clerk/Tax Collector	\$ 201,281	\$ 177,945	\$ 195,477	\$ (5,804)	
Transfer Station	\$ 578,685	\$ 574,414	\$ 607,650	\$ 28,965	
Welfare (General Assistance)	\$ 160,602	\$ 166,741	\$ 178,614	\$ 18,012	
Youth Services (Incl Bldg. Exp.)	\$ 197,884	\$ 155,217	\$ 200,105	\$ 2,221	
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 7,944,656</b>	<b>\$ 7,473,632</b>	<b>\$ 8,010,023</b>	<b>\$ 65,367</b>	<b>0.8228%</b>

## TOWN OF HILLSBOROUGH BUDGET

WARRANT ARTICLES (Capital Outlay)	2020	2021	\$ Diff.	% Diff.
Ambulance CRF	\$ 50,000.00	\$ 50,000.00	\$ -	
Road Construction	\$ 250,000.00	\$ 250,000.00	\$ -	
Govt. Building/Maintenance/Repair CRF	\$ 100,000.00	\$ 125,000.00	\$ 25,000.00	
Fire Department Equipment CRF	\$ 40,000.00	\$ 40,000.00	\$ -	
Highway Department Equipment CRF	\$ 50,000.00	\$ 50,000.00	\$ -	
Bridge Repair CRF	\$ 25,000.00	\$ 50,000.00	\$ 25,000.00	
Police Department Equipment CRF	\$ 35,000.00	\$ 40,000.00	\$ 5,000.00	
Parks Maintenance & Repairs CRF	\$ -	\$ 50,000.00	\$ 50,000.00	
Cemetery Maint. & Repairs CRF	\$ 4,000.00	\$ 5,000.00	\$ 1,000.00	
Sidewalks CRF	\$ 20,000.00	\$ 25,000.00	\$ 5,000.00	
Transfer Station Equipment CRF	\$ 10,000.00	\$ 25,000.00	\$ 15,000.00	
Library Building CRF	\$ 50,000.00	\$ 50,000.00	\$ -	
Police Body Cameras	\$ 50,000.00	\$ -	\$ (50,000.00)	
Police Union Contract	\$ -	\$ 15,465.00	\$ 15,465.00	
Employee Union Contract	\$ -	\$ 13,149.00	\$ 13,149.00	
Software Update	\$ -	\$ 10,650.00	\$ 10,650.00	
Street Light Conversion	\$ -	\$ 70,000.00	\$ 70,000.00	
	\$ -	\$ -	\$ -	
<b>Total Capital Outlay</b>	<b>\$ 684,000.00</b>	<b>\$ 869,264.00</b>	<b>\$ 185,264.00</b>	
<b>Less Offsetting Revenue **</b>	<b>\$ -</b>	<b>\$ 520,650.00</b>	<b>\$ -</b>	
<b>Net Capital Outlay</b>	<b>\$ 684,000.00</b>	<b>\$ 348,614.00</b>	<b>\$ (335,386.00)</b>	
<b>Total Operating/Capital Budgets</b>	<b>\$ 8,628,656.00</b>	<b>\$ 8,358,637.00</b>	<b>\$ (270,019.00)</b>	<b>-3.13%</b>
<b>Offsetting Revenues** \$520,650</b>	Ambulance CRF	Govt Bldg CRF	Fire Equip CRF	Cemetery
	\$50,000	\$125,000	\$40,000	\$5,000
	Hwy. Equip CRF	Bridge Repair	Police Equip	Software
	\$50,000	\$50,000	\$40,000	\$10,650
	Parks Maint. CRF	Sidewalk CRF	Trans. Equip CRF	Library
	\$50,000	\$25,000	\$25,000	\$50,000

## ***DEBT SCHEDULE THROUGH 2026***

<b>Long Term Debt</b>	<b>Year</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
Water Filtration	Balance	\$469,000	\$422,000	\$374,000	\$280,000	\$187,000	\$94,000		
RDC-EXP 2024	Principal	\$97,000	\$95,000	\$94,000	\$93,000	\$93,000	\$94,000		
NHMBB - 12C	Interest	\$23,500	\$20,620	\$16,585	\$12,380	\$8,175	\$2,350		
Inerest Refund					(\$3,540)	(\$6,580)	(\$2,041)		
Water Dept.		\$80,333	\$77,080	\$73,723	\$67,893	\$63,063	\$62,873		
Town		\$40,167	\$38,540	\$36,862	\$33,947	\$31,532	\$31,436		
<b>Total Payment</b>		<b>\$120,500</b>	<b>\$115,620</b>	<b>\$110,585</b>	<b>\$101,840</b>	<b>\$94,595</b>	<b>\$94,309</b>		
Advest. Nov. 2004 Bond	Balance	\$686,831	\$557,505	\$437,379	\$321,253	\$209,127	\$101,001		
Issue	Principal	\$105,000	\$100,000	\$100,000	\$100,000	\$100,000	\$97,000		
Bank of New York	Interest	\$24,326	\$20,126	\$16,126	\$12,126	\$8,126	\$4,001		
<b>Total Payment</b>		<b>\$129,326</b>	<b>\$120,126</b>	<b>\$116,126</b>	<b>\$112,126</b>	<b>\$108,126</b>	<b>\$101,001</b>		
Water Main	Balance	\$592,130	\$480,157	\$376,824	\$276,931	\$180,478	\$87,465		
Bank of New York	Principal	\$91,000	\$86,000	\$86,000	\$86,000	\$86,000	\$84,000		
	Interest	\$20,973	\$17,333	\$13,893	\$10,453	\$7,013	\$3,465		
<b>Total Payment</b>		<b>\$111,973</b>	<b>\$103,333</b>	<b>\$99,893</b>	<b>\$96,453</b>	<b>\$93,013</b>	<b>\$87,465</b>		
Fire Station Addition	Balance	\$94,706	\$77,352	\$60,558	\$44,324	\$28,650	\$13,536		
Bank of New York	Principal	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$13,000		
	Interest	\$3,354	\$2,794	\$2,234	\$1,674	\$1,114	\$536		
<b>Total Payment</b>		<b>\$17,354</b>	<b>\$16,794</b>	<b>\$16,234</b>	<b>\$15,674</b>	<b>\$15,114</b>	<b>\$13,536</b>		
2010 Smith House	Balance	\$224,413	\$197,574	\$169,858	\$141,203	\$111,595	\$81,002	\$49,397	\$16,735
Loan #6000738498	Principal	\$26,839	\$27,716	\$28,655	\$29,608	\$30,593	\$31,605	\$32,663	\$16,735
Lake Sunapee Bank	Interest	\$7,188	\$6,312	\$5,373	\$4,420	\$3,435	\$2,423	\$1,365	
<b>Total Payment</b>		<b>\$34,027</b>	<b>\$34,028</b>	<b>\$34,028</b>	<b>\$34,028</b>	<b>\$34,028</b>	<b>\$34,028</b>	<b>\$34,028</b>	<b>\$16,735</b>
Loon Pond ARRA Loan	Balance	\$26,510	\$13,373						
Project #1141010-01	Principal	\$13,137	\$13,373						
NHDES	Interest	\$475	\$239						
<b>Total Payment</b>		<b>\$13,612</b>	<b>\$13,612</b>						
Bible Hill ARRA Loan	Balance	\$79,728	\$74,656	\$69,426	\$64,035	\$58,476	\$52,744	\$46,834	\$40,741
Project #1141010-02	Principal	\$5,072	\$5,229	\$5,392	\$5,559	\$5,732	\$5,910	\$6,093	\$6,282
NHDES	Interest	\$2,475	\$2,317	\$2,155	\$1,988	\$1,815	\$1,637	\$1,454	\$1,265
<b>Total Payment</b>		<b>\$7,547</b>	<b>\$7,546</b>	<b>\$7,547</b>	<b>\$7,547</b>	<b>\$7,547</b>	<b>\$7,547</b>	<b>\$7,547</b>	<b>\$7,547</b>
Screw PumpReplacement	Balance	\$323,919	\$270,585	\$217,252	\$163,919	\$110,585	\$57,252	\$3,973	
Loan #6000746040	Principal	\$53,334	\$53,334	\$53,334	\$53,334	\$53,334	\$53,334	\$3,919	
Lake Sunapee Bank	Interest	\$8,544	\$7,085	\$5,604	\$4,144	\$2,678	\$1,212	\$54	
<b>Total Payment</b>		<b>\$61,878</b>	<b>\$60,419</b>	<b>\$58,938</b>	<b>\$57,478</b>	<b>\$56,012</b>	<b>\$54,546</b>	<b>\$3,973</b>	

UVARRA Loan	Balance	\$749,901	\$707,615	\$664,975	\$621,985	\$578,649	\$534,970	\$490,953	\$446,602
Project #1141010-03	Principal	\$22,671	\$23,905	\$25,168	\$26,459	\$27,781	\$29,132	\$30,515	\$31,930
NHDES	Forgiven	\$10,966	\$10,966	\$10,966	\$10,966	\$10,966	\$10,966	\$10,966	\$10,966
	Interest	\$19,615	\$18,735	\$17,822	\$16,877	\$15,898	\$14,885	\$13,836	\$12,750
<b>Total Payment</b>		<b>\$42,286</b>	<b>\$42,640</b>	<b>\$42,990</b>	<b>\$43,336</b>	<b>\$43,679</b>	<b>\$44,017</b>	<b>\$44,351</b>	<b>\$44,680</b>
Tax Exempt Leasing Corp.	Balance	\$269,186.30	\$215,349.04	\$161,511.78	\$107,674.52	\$53,837.26	(\$0.00)		
Schedule #5	Principal	\$53,837.26	\$46,304.61	\$48,082.71	\$49,929.08	\$51,846.34			
2019 Highway Loader	Interest		\$7,532.65	\$5,754.55	\$3,908.18	\$1,990.92			
<b>Total Payment</b>		<b>\$53,837.26</b>	<b>\$53,837.26</b>	<b>\$53,837.26</b>	<b>\$53,837.26</b>	<b>\$53,837.26</b>			

# FINANCIAL REPORT

DECEMBER 31, 2020

*This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge.*

February 10, 2021

James C. Bailey, III; John P. Stohrer; David J. Rogers  
Selectmen of Hillsborough, NH

<b>General Fund</b>	<b>Assets</b>	
Checking – Bar Harbor Bank & Trust	3,299,183.01	
NH Public Deposit Investment Pool	26,306.41	
TD Bank – Municipal Money Market	38,336.08	
Petty Cash	600.00	
Payroll Checking – Bar Harbor Bank & Trust	3,289.28	
<b>Total Cash</b>		<b>\$3,367,714.78</b>
<b>Taxes</b>		
Property Taxes Receivable	3,983,082.93	
Unredeemed Receivable	1,375,680.82	
Land Use Change Tax	600.00	
Yield Tax Receivable	4,120.17	
Water Receivable	42,239.06	
Sewer Receivable	53,768.97	
Allowance For Uncollectible & Elderly Lien	-443,000.00	
<b>Total Tax Receivable</b>		<b>\$5,016,491.95</b>
<b>Due From Others</b>		
Due From Project LIFT	1,545.46	
Due From Trust Fund	7,515.80	
Due From Deering	26,886.56	
Due From Other Funds	2,380.05	
Due From Manahan Trust	11,987.97	
Due From Water Fund	10,240.42	
Due From Sewer Fund	8,857.02	
Due From Rescue Billing Services	71,845.78	
<b>Total Due From Others</b>		<b>\$141,259.06</b>
<b>Other Assets</b>		
Pre-Paid Expenses & Other Assets	188,485.03	
<b>Total Other Assets</b>		<b>\$188,485.03</b>
<b>Total Assets</b>		<b>\$8,713,950.82</b>



<b>Accounts Payable</b>	<b>Liabilities</b>	
Accounts Payable	225,641.32	
Insurance – Aflac	500.84	
Insurance - Transamerica	15.94	
Accrued Salaries & Benefits	62,992.70	
Emerald Lake Water Payable	146,485.20	
Emerald Lake Water Interest Payable	556.30	
Emerald Lake District Payable	89,794.20	
ELVD Property Tax Interest Payable	85.18	
YS – Special Projects	-317.09	
Franklin Pierce Restoration	88.43	
Historic Dist. Building Donations	252.30	
Local Education Tax Payable	4,374,019.45	
State Education Tax Payable	486,038.85	
Yield Tax Bond Payable	9,915.50	
Excavation Tax Bond Payable	440.00	
<b>Total Accounts Payable</b>		<b>\$5,396,509.12</b>
<b>Due To</b>		
Due To Vendors	75.00	
Due To Conservation Fund	34,506.24	
Due To Capital Projects Non-lapsing	15,988.45	
<b>Total Due To</b>		<b>\$50,569.69</b>
<b>Other Liabilities</b>		
Restitution Payable	-1,040.00	
Butler Park Renovations	343.92	
Partners Farm/Black Pond Brook Bond	24,789.30	
Deferred Revenue	53,547.13	
2006 DAR Collection	41.00	
<b>Total Other Liabilities/Encumbrances</b>		<b>\$77,681.35</b>
<b>Total Liabilities</b>		<b>\$5,524,760.16</b>
<b>Total Fund Balance</b>		<b>\$3,189,190.66</b>
<b>Total Liabilities &amp; Fund Balance</b>		<b>\$8,713,950.82</b>

<b>Conservation Commission</b>		
<b>Assets</b>		
Cash-NHPDIP Investment Account	125,156.54	
Due From General Fund	34,506.24	
<b>Total Assets</b>		<b>\$159,662.78</b>
<b>Liabilities</b>		
Due to General Fund		
<b>Undesignated Equity</b>		<b>\$159,662.78</b>
<b>Total Liabilities and Fund Balance</b>		<b>\$159,662.78</b>

## DETAILED STATEMENT OF EXPENSES

Account Description	2020 Expended
<b>Executive</b>	
TO - Contracted Services	723.50
TO - Selectmen - Payroll	10,500.00
TO - Selectmen - FICA	651.00
TO - Selectmen - Medicare	152.25
TO - Advertisement	-
TO - Box Rent - Postal	92.00
TO - Computer Syst. & Support	34,655.21
TO - Town Clock Repairs	-
TO - Equipment Rental	3,015.20
TO - Equipment Repair	500.00
TO - Health Insurance	44,452.68
TO - Dental Insurance	2,474.73
TO - Longevity	1,000.00
TO - Mileage	-
TO - Misc. Expense	543.43
TO - Office Equipment	101.98
TO - Office Supplies	2,416.71
TO - Wellness Programs	-
TO - Payroll	270,121.81
TO - Payroll O.T.	-
TO - Postage	1,999.25
TO - Printing Costs	1,754.17
TO - Professional dues	5,814.00
TO - Registry Copies	233.00
TO - FICA	17,234.46
TO - Medicare	4,030.61
TO - Telephone	14,121.19
TO - Meetings/Training Costs	10.00
TO - Retirement	13,358.93
<b>Executive Totals</b>	<b>429,956.11</b>
<b>Elections</b>	
Elect - Advertising	240.00
Elect - Ballot Clerk/Moderator	1,030.00
Elect - Computer Software Support	500.00
Elect - Booth Set Up	650.00
Elect - Election Meals	1,673.07

Elect - Equipment Purchased	-
Elect - Miscellaneous	34.50
Elect - Office Supplies	523.66
Elect - Payroll	5,516.50
Elect - Postage	48.35
Elect - Printing Costs	3,570.05
Elect - FICA	342.05
Elect - Medicare	80.00
<b>Election Totals</b>	<b>14,208.18</b>
<b>Financial Administration</b>	
Audit - Prof. Services	<b>21,750.00</b>
<b>Town Clerk/Tax Collector</b>	
TC/TC - Advertisement/Bids	-
TC/TC - Postal Box Rental	150.00
TC/TC - Data Processing	4,096.12
TC/TC - Equipment Repair	-
TC/TC - Health Insurance	25,173.48
TC/TC - Dental Insurance	1,544.76
TC/TC - Longevity	2,000.00
TC/TC - Mileage	448.50
TC/TC - Miscellaneous	234.50
TC/TC - Office Equipment	14.89
TC/TC - Office Supplies	3,630.34
TC/TC - Payroll	108,424.04
TC/TC - Overtime	-
TC/TC - Postage	7,124.87
TC/TC - Printing Costs	-
TC/TC - Professional Dues	80.00
TC/TC - Record Maintenance	1,500.00
TC/TC - Registry Expense	1,155.81
TC/TC - FICA	6,929.99
TC/TC - Medicare	1,620.83
TC/TC - Training Costs	0.00
TC/TC - Retirement	8,057.63
TC/TC - Tax Lien Expense	5,759.00
<b>Town Clerk/Tax Collector Totals</b>	<b>177,944.76</b>
<b>Revaluation</b>	
Revaluation Appropriation	85,840.78
<b>Total Revaluation</b>	<b>85,840.78</b>
<b>Legal</b>	

Legal Fees	4,342.90
Legal - Union Negotiations	9,306.30
<b>Total Legal</b>	<b>13,649.20</b>
<b>Land Use &amp; Economic Development</b>	
Advertisement	774.07
Contract Services	909.00
Legal Expense	2,244.95
Office Equipment and Supplies	828.88
Postage	729.40
Printing	7.40
Training	350.00
Computer	200.00
Publications	-
Membership and Dues (CNHRPC)	7,206.00
Mileage	-
Telephone	300.00
Miscellaneous	-
Economic Development	-
Community Marketing and Branding	-
Plan NH Charrette	-
Esri GIS Mapping	9,200.00
Payroll	72,228.39
FICA	4,528.33
Medicare	1,058.84
Retirement	5,112.52
Health Insurance	22,732.14
Dental Insurance	1,782.48
<b>Land Use &amp; Economic Development</b>	<b>130,192.40</b>
<b>General Government Buildings</b>	
Comm. Bldg - Contracted Services	6,050.00
Comm. Bldg - Maintenance & Upgrades	302.66
Comm. Bldg - Regular Maintenance	5,508.23
Comm. Bldg - Electricity	5,505.94
Comm. Bldg - Equipment Purchase	995.99
Comm. Bldg - Equipment Repair	-
Comm. Bldg - Fuel Oil	2,204.77
Comm. Bldg - Gasoline	-
Comm. Bldg - Janitorial Supplies	980.23
Comm. Bldg - Miscellaneous	-
Comm. Bldg - Mileage	77.05
Comm. Bldg - Payroll	13,537.92
Comm. Bldg - FICA	841.99
Comm. Bldg - Medicare	196.94

Comm. Bldg - Telephone	405.94
Comm. Bldg - Water	351.73
Comm. Bldg - Sewer	480.00
Museum - Maintenance	927.41
Museum - Electricity	2,596.55
Museum - Propane	1,776.52
Museum- Telephone	1,741.02
Museum - Water	458.98
Museum - Sewer	480.00
Center Clubhouse Building Repairs	85.00
Center Hillsborough Contracted Services	-
Tax Deeded Property Expense	2,679.45
<b>General Government Bldg. Totals</b>	<b>48,184.32</b>
<b>Cemeteries</b>	
Cem - Advertisement	210.88
Cem - Contract Costs	26,861.42
Cem - Electricity	196.60
Cem - Grass Seed. Supplies, Minor Projects	2,500.00
Cem - Miscellaneous	3.50
<b>Cemetery Totals</b>	<b>29,772.40</b>
<b>Insurance</b>	
Ins. - LT Disability & Life	14,358.27
Ins. - Property & Liability	71,429.00
Ins. - Unemployment Compensation	-
Ins. - Workers Compensation	58,727.00
<b>Insurance Totals</b>	<b>144,514.27</b>
<b>Other General Government</b>	
Tax Maps - Professional Services	4,000.00
Other	(0.69)
Bank Charges	25.00
NSF Checks	(2,945.41)
<b>Other General Government Totals</b>	<b>1,078.90</b>
<b>Police Department</b>	
Police - Advertisement	1,842.61
Police - Ammo/Handguns	16,523.47
Police - Box Rent - Postal	150.00
Police - Clothing Expense	17,133.57
Police - Computer Syst. & Support	48,519.23

Police - Contract Services	28,179.07
Police - Cruiser Expense	25,151.30
Police - Equipment Purchase	19,227.95
Police - Equipment Repair	390.00
Police - Gasoline	14,166.16
Police - Health Insurance	211,205.20
Police - Dental Insurance	15,982.90
Police - Longevity	4,987.84
Police - Investigative Aids	8,026.08
Police - Special Legal	60,000.20
Police - Legal Publications	4,057.73
Police - Meals	16.99
Police - Mileage	-
Police - Miscellaneous	140.00
Police - Firing Range Exp. & Maint.	327.22
Police - K9	1,862.63
Police - Office Equipment	-
Police - Office Supplies	4,000.39
Police - Payroll	1,093,429.55
Police - Payroll Overtime	160,925.00
Police - Payroll w/Holiday	36,615.99
Police - Special Details	-
Police - COVID-19 (Stipend )	32,850.00
Police - NH Retirement	338,159.42
Police - Postage	1,542.00
Police - Printing Costs	421.82
Police - Prisoner Expense	171.13
Police - Professional Dues	1,467.50
Police - Professional Publications	-
Police - Professional Services	1,925.00
Police - Radio Maintenance	-
Police - Safety supplies	8,145.97
Police - FICA	4,678.32
Police - Medicare	19,343.01
Police - Special Investigations	-
Police - Telephone	29,287.86
Police - Tires	2,905.60
Police - Training Costs	14,202.34
Police - V.R. Cruiser	40,844.00
Police - Retirement	4,060.63
Police Station - Maintenance	13,177.88
Police Station - Contract Services	19,888.00
Police Station - Electricity	19,207.29
Police Station - Equip. Purchase	7,145.24
Police Station - Fuel Oil	7,798.70

Police Station - Janitorial Supplies	6,473.07
Police Station - Miscellaneous	-
Police Station - Water	1,053.04
Police Station - Sewer	480.00
<b>Police Totals</b>	<b>2,348,088.90</b>
<b>Fire Department</b>	
Fire - Advertisement	-
Fire - Chemicals/Hazmat	-
Fire - Clothing Expense	385.00
Fire - Computer System & Software	4,915.69
Fire - Contracted Services	53,665.00
Fire - Equipment Purchases	110,489.88
Fire - Equipment Repairs	2,044.90
Fire - Fire Alarm Maintenance	-
Fire - Fire Prevention	-
Fire - Vehicle Fuel	4,611.70
Fire - Health Insurance	22,732.14
Fire - Dental Insurance	1,782.48
Fire - Longevity	750.00
Fire - Investigation Aids	-
Fire - Medical Expense	-
Fire - Miscellaneous	92.40
Fire - Office Equipment	1,187.26
Fire - Office Supplies	549.06
Fire - Payroll	150,764.72
Fire - Overtime	871.71
Fire - COVID-19 (Stipend)	12,750.00
Fire - Retirement	27,636.73
Fire - Postage	79.90
Fire - Printing Costs	-
Fire - Professional Dues	745.00
Fire - Professional Publications	1,345.50
Fire - Radio Maintenance	5,208.56
Fire - Shoveling Hydrants	-
Fire - FICA	4,348.60
Fire - Medicare	2,408.77
Fire - Telephone	8,116.25
Fire - Tires	886.98
Fire - Training Costs	4,177.00
Fire - VR 59R1 Chief Crsr	512.10
Fire - VR 59M1 - E1 Pumper (1993)	122.50
Fire - VR 59M2 E-One - 1989	262.50
Fire - VR 59L1 Ladder Truck	665.00
Fire - VR 59K1 2002 Intl Tanker	52.50



Fire - VR 59 Tanker 2 - 2008	87.50
Fire - VR 59U1 Utility	108.06
Fire - F350 Forestry	235.21
Fire - UTV1 & Trailer	486.02
Fire - VR Miscellaneous	2,202.66
Fire Rescue - Advertising	-
Fire Rescue - Uniforms	1,728.33
Fire Rescue - Equipment Purchase	544.36
Fire Rescue - Equipment Repairs	4,031.22
Fire Rescue - Fuel	4,728.13
Fire Rescue - Medical Expense	-
Fire Rescue - Miscellaneous	-
Fire Rescue - Labor	242,896.41
Fire Rescue - Overtime	506.62
Fire Rescue - COVID -19 (Stipend)	15,300.00
Fire Rescue - Contract Administration	25.00
Fire Rescue - FICA	15,948.53
Fire Rescue - Medicare	3,729.97
Fire Rescue - Training	3,486.54
Fire Rescue - Vehicle Repair	6,454.79
Fire Rescue - Intercept Expense	19,149.00
Fire Rescue - Medical Supplies	7,584.42
Fire Station Maintenance	2,637.53
Fire Station Contract Costs	2,431.28
Fire Station Electricity	8,617.36
Fire Station Fuel Oil	8,410.98
Fire Station Janitorial Supplies	1,460.47
Fire Station Water	1,166.57
Fire Station Sewer	480.00
<b>Fire Department Totals</b>	<b>778,596.79</b>
<b>Building Inspector - Health Officer</b>	
Bldg Insp/Health - Medical Ins.	16,838.70
Bldg Insp/Health - Dental	1,016.28
Bldg Insp/Health - Mileage	-
Bldg Insp/Health - Miscellaneous	9.99
Bldg Insp/Health - Supplies	212.86
Bldg Insp/Health Vehicle Maintenance	52.50
Bldg Insp/Health - Payroll	55,745.03
Bldg Insp/Health - Postage	101.35
Bldg Insp/Health - Printing	-
Bldg Insp/Health - Dues	45.00
Bldg Insp/Health - FICA	3,496.53
Bldg Insp/Health - Medicare	817.75
Bldg Insp/Health - Telephone	300.00

Bldg Insp/Health - Gas	571.93
Bldg Insp/Health - Computer	-
Bldg Insp/Health - Prof Publication	-
Bldg Insp/Health - Training Exp.	-
Bldg Insp/Health - Retirement	4,511.50
<b>Building Insp/Health Officer Totals</b>	<b>83,719.42</b>
<b>Forest Fire</b>	
Forest Fire - Clothing Expense	-
Forest Fire - Equipment Purchase	599.95
Forest Fire - Equipment Repair	-
Forest Fire - Miscellaneous Expense	-
Forest Fire - Payroll	-
Forest Fire - Professional dues	-
Forest Fire - FICA	-
Forest Fire - Medicare	-
<b>Forest Fire Totals</b>	<b>599.95</b>
<b>Emergency Management</b>	
EM - Equipment Purchase	496.79
EM - Mileage	-
EM - Office Supplies	-
EM - Payroll	2,500.00
EM - Postage	-
EM - Code Red	4,000.00
EM - FICA	92.99
EM - Medicare	36.25
EM - Telephone	985.47
EM - Training	-
<b>Emergency Management Totals</b>	<b>8,111.50</b>
<b>Dispatch</b>	
Dispatch - Clothing Expense	52.00
Dispatch - Computer Support	11,583.68
Dispatch - Contract Services	6,687.08
Dispatch - Electricity	820.30
Dispatch - Equipment Purchase	16,083.19
Dispatch - Medical Insurance	56,345.84
Dispatch - Dental Insurance	4,384.20
Dispatch - Longevity	1,783.98
Dispatch - Misc. Expense	6,901.92
Dispatch - Office Equipment	425.96
Dispatch - Office Supplies	217.36
Dispatch - Payroll	367,840.95

Dispatch - Payroll Overtime	14,067.76
Dispatch - Payroll w/Holiday	15,963.21
Dispatch - Postage	-
Dispatch - Radio Maintenance	7,773.10
Dispatch - FICA	25,184.11
Dispatch - Medicare	5,889.86
Dispatch - Telephone	2,813.07
Dispatch - Training	1,110.99
Dispatch - Retirement	14,076.87
<b>Dispatch Totals</b>	<b>560,005.43</b>
<b>Youth Services &amp; Recreation</b>	
YS - Advertisment	-
YS - Computer Systems	2,138.90
YS - Clothing	145.21
YS - Equipment Repair	350.00
YS - Gasoline	27.71
YS - Health Insurance	8,419.20
YS - Dental Insurance	528.48
YS - Mileage	490.09
YS - Misc. Expense	8.00
YS - Office Equipment	223.33
YS - Office Supplies	771.39
YS - Payroll	95,943.69
YS - Postage	1.20
YS - Printing Expenses	-
YS - Professional Services	-
YS - Volunteer Appreciation & Tng	124.87
YS - Diversion Programs & Expense	394.12
YS - Social Security (FICA)	5,998.05
YS - Medicare	1,402.81
YS - Telephone & Internet	5,001.91
YS - Training & Staff Development	12.24
YS - Vehicle Repair	-
YS - Retirement	-
Lifeskills Programs	5,000.75
Recreation Programs	912.98
61-63 W. Main St. - Maintenance	18,680.17
61-63 W. Main St. - Electricity	3,285.11
61-63 W. Main St. - Fuel Oil	1,776.46
61-63 W. Main St. - Propane	2,335.11
61-63 W. Main St. - Water	285.60
61-63 W. Main St. - Sewer	960.00
<b>Youth Services Totals</b>	<b>155,217.38</b>

<b>Highway Department</b>	
HWY - Advertisement	258.30
HWY - Building Maintenance	13,407.69
HWY - Chemicals/Paint	2,232.72
HWY - Clothing Expense	6,412.68
HWY - Cold Patch/Hot Top	2,232.72
HWY - Line Painting	19,081.04
HWY - Contract Blasting	2,550.00
HWY - Miscellaneous Projects	11,964.94
HWY - Roadside Mowing	19,881.12
HWY - Culverts	2,028.80
HWY - Diesel Fuel	44,269.37
HWY - Electricity	3,115.10
HWY - Equipment Purchase	10,445.52
HWY - Equipment Rental	17,571.50
HWY - Equipment Leases	92,687.77
HWY - Equipment Repair	3,849.91
HWY - Gasoline	1,472.91
HWY - Sand & Gravel	50,996.96
HWY - Hardware	3,443.23
HWY - Health Insurance	119,039.04
HWY - Dental Insurance	7,656.60
HWY - Longevity	5,500.00
HWY - Janitorial Supplies	99.78
HWY - Lubricants	3,734.62
HWY - Mileage	-
HWY - Miscellaneous Expense	162.96
HWY - Gases (Oxygen, etc.)	498.84
HWY - Payroll ***	421,049.01
HWY - Payroll Overtime **	57,255.91
HWY - Payroll w/Holiday **	3,929.43
HWY - Plow Blades/Shoes	8,365.57
HWY - Prof. Svcs. Drug Testing & Phys.	-
HWY - Propane	4,274.43
HWY - Radio Maintenance	904.87
HWY - Salt	75,526.05
HWY - Signs	2,024.83
HWY - FICA	30,746.47
HWY - Medicare	7,215.84
HWY - Steel	1,145.83
HWY - General Supplies	2,561.66
HWY - Telephone & Cable	3,422.58
HWY - Tires	6,310.40
HWY - Training	75.00
HWY - Tree Removal	1,200.00

HWY - VR #701 Pickup	9,487.34
HWY - VR #702 Volvo DT	1,826.60
HWY - VR #704 Int. Sander	551.95
HWY - VR #703 Chevy DT	1,693.37
HWY - VR #705 Int. DT	3,265.79
HWY - VR #707 Int. Sander	1,630.47
HWY - VR #706 Int. Sander	1,221.72
HWY - VR #710 JD Loader	1,885.43
HWY - VR #711 Grader	2,238.78
HWY - VR #712 JD Backhoe	2,119.15
HWY - VR #709 Water Truck	1,573.93
HWY - VR #708 Platform 4x4	1,388.96
HWY - VR #714 Chevy 1-ton	83.14
HWY - VR #713 Sidewalk Plow	585.69
HWY - VR #715 5-Ton DT	-
HWY - Water	296.60
HWY - Retirement	30,005.73
HWY - Labor Other Departments	(5,320.00)
Road Side Maint. - Hot Top	4,365.00
Road Side Maint. - Sealing	84,382.50
Road Side Maint. - Equip. Rental	-
<b>Highway Department Totals</b>	<b>1,213,884.15</b>
<b>Street Lighting</b>	
Street Lighting - Electricity	54,755.80
Street Lighting - Miscellaneous	-
<b>Street Lighting Totals</b>	<b>54,755.80</b>
<b>Transfer Station</b>	
T.S. - Advertisement	-
T.S. - Bldg/Site Maintenance	3,161.88
T.S. - Clothing Expense	1,752.24
T.S. - Computer Systems	-
T.S. - Trash Hauling Contract	46,778.36
T.S. - Tipping Fees	110,551.01
T.S. - Metal Removal	-
T.S. - Tire Removal	-
T.S. - Hauling - Aluminum	-
T.S. - Recycling Tipping	21,648.85
T.S. - Brush Hauling/Removal	9,500.00
T.S. - E-Waste Recycling	6,687.53
T.S. - Demolition Removal	85,478.40
T.S. - Diesel Fuel	2,076.63
T.S. - Electricity	3,115.09

T.S. - Equipment Repair & Purchase	1,117.50
T.S. - Gasoline	28.13
T.S. - Hardware	84.51
T.S. - Hazardous Waste	7,863.62
T.S. - Health Insurance	24,290.76
T.S. - Dental Insurance	2,335.32
T.S. - Longevity	2,000.00
T.S. - P & L Insurance	6,779.00
T.S. - Mileage	-
T.S. - Miscellaneous Expense	258.56
T.S. - Trash Bags	12,437.19
T.S. - Office Supplies	1,534.61
T.S. - Payroll	162,428.56
T.S. - Payroll Overtime	5,570.17
T.S. - Postage	53.65
T.S. - Professional Dues & Licenses	1,097.06
T.S. - Propane	666.64
T.S. - Signs	-
T.S. - FICA	10,919.67
T.S. - Medicare	2,553.99
T.S. - Telephone	1,697.04
T.S. - Tires	41.89
T.S. - Heavy Equip. Repair	5,947.81
T.S. - Water	285.60
T.S. - Workers Compensation	3,696.00
T.S. - Retirement	5,781.94
T.S. - Contract Services	2,450.00
T.S. - Water & Gas Testing	21,745.00
<b>Transfer Station Totals</b>	<b>574,414.21</b>
<b>Animal Control</b>	
Animal Control - Clothing Expense	-
Animal Control - Contract Services	-
Animal Control - Equip. Purchase	-
Animal Control - Gasoline	400.00
Animal Control - Miscellaneous	80.00
Animal Control - Payroll	1,325.15
Animal Control - Overtime	-
Animal Control - Holiday	46.20
Animal Control - Printing	-
Animal Control - FICA	84.93
Animal Control - Medicare	19.90
Animal Control - Training	-
<b>Animal Control Totals</b>	<b>1,956.18</b>

<b>Health Agencies</b>	
Grapevine Services	4,000.00
Riverbend Community Health	-
<b>Health Agencies Total</b>	<b>4,000.00</b>
<b>General Assistance Administration</b>	
Gen. Assistance - Computer Sys/Sup	419.44
Gen. Assistance - Health Insurance	22,618.14
Gen. Assistance - Dental Insurance	1,782.48
Gen. Assistance - Mileage	-
Gen. Assistance - Office Supplies	289.58
Gen. Assistance - Payroll	51,714.58
Gen. Assistance - Postage	26.45
Gen. Assistance - Prof. Dues	75.00
Gen. Assistance - FICA	3,267.72
Gen. Assistance - Medicare	764.36
Gen. Assistance - Longevity	500.00
Gen. Assistance - Telephone	300.00
Gen. Assistance - Training Cost	80.00
Gen. Assistance - Retirement	4,176.41
<b>Gen. Assistance Admin. Totals</b>	<b>86,014.16</b>
<b>General Assistance - Direct Asst.</b>	
Gen. Assistance - Misc. Voucher	2,000.00
Gen. Assistance - Telephone	144.50
Gen. Assistance - Food Voucher	7,272.88
Gen. Assistance - Gasoline Voucher	-
Gen. Assistance - Medical Voucher	589.65
Gen. Assistance - Rent Voucher	58,561.60
Gen Assistance - Heating Fuels	6,391.44
Gen. Assistance - Electricity	1,346.76
St. Joseph's Appropriation	4,420.00
<b>Direct Assistance Totals</b>	<b>80,726.83</b>
<b>Parks</b>	
Parks - Advertising	117.75
Parks - Athletic Programs	2.50
Parks - Athletic Equipment	-
Parks - Contract Plumbing	3,435.00
Parks - Electricity	3,014.19
Parks - Equip. Purchase	1,063.79
Parks - Equip. Repair	1,647.77
Parks - Gasoline	1,298.67

Parks - Hardware/Tools	324.08
Parks - Medical Insurance	4,188.48
Parks - Dental Insurance	264.24
Parks - Janitorial Supplies	-
Parks - Park Maintenance	9,160.17
Parks - Payroll	36,100.72
Parks - Overtime	-
Parks - FICA	2,238.31
Parks - Medicare	523.55
Parks - Telephone	1,313.67
Parks - Water	2,512.04
Parks - Retirement 401	1,084.26
Parks - Sewer	275.60
Parks - Grimes Field Improvements	500.00
Parks - Butler Park Improvements	330.00
<b>Parks Totals</b>	<b>69,394.79</b>
<b>Recreation</b>	
Manahan - Programs	-
Manahan - Improvements	
Manahan - Electricity	194.88
Manahan - Equip. Purchase	-
Manahan - Miscellaneous	1,203.40
Manahan - Park Maintenance	
Manahan - Payroll	553.16
Manahan - Overtime	-
Manahan - Prof. Dues	-
Manahan - Office Supplies/Expenses	-
Manahan - FICA	34.29
Manahan - Medicare	8.02
Manahan - Telephone	-
Manahan - Training	-
Manahan - Transportation (Field Trips)	-
<b>Recreation Totals</b>	<b>1,993.75</b>
<b>Library</b>	
Library - Clock Maintenance	-
Library - Books	8,000.00
Library - Computer Maintenance	1,000.00
Library - Follett Hosting Fee (Computer)	2,000.00
Library - Museum Passes	400.00
Library - Media	800.00
Library - Periodicals & Electronic Material	3,000.00
Library - Phone	-
Library - Literacy Program Art.	13,500.00



Library - Health Insurance	39,570.90
Library - Dental Insurance	1,782.48
Library - Payroll	114,345.33
Library - FICA	7,229.06
Library - Medicare	1,690.45
Library - Retirement	6,051.40
Smith Mansion - Maintenance/Improv.	3,475.16
Smith Mansion - Contracted Services	8,000.00
Smith Mansion - Electricity	25,758.59
Smith Mansion - Equipment Purchase	-
Smith Mansion - Equipment Repairs	-
Smith Mansion - Gasoline	-
Smith Mansion - Janitorial Supplies	-
Smith Mansion - Water	285.60
Smith Mansion - Sewer	480.00
<b>Library Totals</b>	<b>237,368.97</b>
<b>Fireworks &amp; Patriotic Purposes</b>	
Fireworks	-
Patriotic Purposes - Flags	894.50
250th Celebration	-
Police Town Event Details	-
Police Town Events - FICA	-
Police Town Events - Medicare	-
<b>Fireworks &amp; PP Totals</b>	<b>894.50</b>
<b>Other Culture &amp; Recreation</b>	
Greater Hillsborough Senior Services	9,000.00
Main St. Summer Concerts	1,375.03
<b>Other Culture &amp; Recreation Totals</b>	<b>10,375.03</b>
<b>Conservation</b>	
Conservation Comm. - Advertising	-
Conservation Comm. - Cont. Serv.	-
Conservation Comm. - Legal	-
Conservation Comm. - Misc.	-
Conservation Comm. - Payroll	1,865.92
Conservation Comm. - Postage	-
Conservation Comm. - Printing	-
Conservation Comm. - Dues	875.00
Conservation Comm. - FICA	-
Conservation Comm. - Signs	117.36
Conservation Comm. - Medicare	27.43
Conservation Comm. - Training	-

[illegible]

## DETAILED STATEMENT OF REVENUE

	2020 Estimated	2020 Actual	2021 Estimated
<b>TAXES:</b>			
Yield Tax	\$ 20,000.00	\$ 17,989.23	\$ 20,000.00
Payment in Lieu of Taxes	\$ 3,118.00	\$ 2,640.46	\$ 3,118.00
Excavation Tax	\$ 500.00	\$ 1,320.00	\$ 500.00
Other Taxes	\$ -	\$ -	\$ -
Interest & Penalties on Delinquent Taxes	\$ 255,000.00	\$ 257,544.25	\$ 250,000.00
<b>LICENSES, PERMITS &amp; FEES:</b>			
Business Licenses & Permits	\$ 700.00	\$ 1,020.00	\$ 1,000.00
Motor Vehicle Permit Fees	\$ 1,010,000.00	\$ 1,054,391.25	\$ 1,050,000.00
Building Permits	\$ 45,000.00	\$ 45,370.82	\$ 45,000.00
Other Licenses, Permits & Fees	\$ 3,500.00	\$ 2,341.75	\$ 2,500.00
<b>STATE SOURCES:</b>			
Municipal Aid	\$ 140,000.00	\$ 136,197.80	\$ -
Meals & Rooms Tax	\$ 305,000.00	\$ 303,211.42	\$ 80,000.00
Highway Block Grant	\$ 183,835.00	\$ 181,136.55	\$ 50,000.00
State & Federal Forest Land Reimb.	\$ 1,853.00	\$ 1,903.45	\$ 1,903.00
Other (Incl. Railroad Tax)	\$ 7,000.00	\$ 3,420.57	\$ 3,500.00
From Other Governments	\$ 15,000.00	\$ 42,899.59	\$ 25,000.00
<b>CHARGES FOR SERVICE:</b>			
Income from Departments	\$ 650,000.00	\$ 547,016.09	\$ 450,000.00
Dispatch \$ 85,940.63			
Police \$ 87,696.82			
Fire \$ 175,333.24			
Transfer Station \$ 219,677.97			
Youth Services \$ 11,002.43			
Parks \$ 37,348.94			
Land Use \$ 6,644.10			
Welfare \$ 5,923.48			
<b>MISCELLANEOUS REVENUES:</b>			
Sale of Municipal Property	\$ 15,000.00	\$ 10,610.95	\$ 10,000.00
Interest on Investment	\$ 50,000.00	\$ 21,587.79	\$ 25,000.00
Other	\$ 20,000.00	\$ 33,823.94	\$ 20,000.00
COVID Funds	\$ -	\$ 152,396.46	
<b>INTERFUND OPERATING TRANS. IN</b>			
From Sewer (Offsetting)	\$ 868,229.00	\$ 868,229.00	\$ 868,769.00
Fromn Water (Offsetting)	\$ 722,672.00	\$ 722,672.00	\$ 730,470.00
From Trust & Fiduciary Funds	\$ 10,000.00	\$ 7,515.80	\$ 10,000.00
<b>OTHER FINANCING SOURCES:</b>			
Amount Voted from Fund Balance	\$ -	\$ -	\$ 520,650.00
<b>Total Estimated/Actual Revenues</b>	\$ 4,326,407.00	\$ 4,415,239.17	\$ 4,167,410.00

# FULLER PUBLIC LIBRARY FINANCIAL REPORT

Fiscal Year Ended December 31, 2020

## RECEIPTS

Bags	\$86.00
Book Sales	\$1,817.02
CARES	\$120.21
Cartridge Recycling Program	\$21.60
Copies & Faxes	\$785.42
Donations	\$1,741.00
Fines	\$165.34
Grants	\$18,021.00
Lost or Damaged Books/Media	\$209.30
New Books/Media	\$22.39
Nonresident Fees	\$657.00
Other Income	\$92.06
Program Income	\$465.00
Raffle	\$115.00
Solomon Fund	\$6,138.32
Summer Reading Program Donations	\$300.00
Summer Reading Program T-shirts	\$110.75
Town Appropriations	\$186,219.62
Town of Windsor Appropriations	\$1,000.00
Transfers from NHPDIP	\$5,291.10
<b>TOTAL RECEIPTS</b>	<b>\$223,378.13</b>

# FULLER PUBLIC LIBRARY FINANCIAL REPORT

## EXPENSES

### **Paid with Town funds**

<u>Books: New and Replacement of lost/damaged</u>	\$6,971.50
<u>Computer Maintenance/Technology:</u>	\$875.22
<u>Electronic Materials: NH Downloadable Books, Ancestry.com and Kanopy</u>	\$1,828.98
<u>Integrated Library System (ILS):</u>	\$1,800.00
<u>Media: Movies &amp; Music (new and replacement of lost/damaged)</u>	\$777.37
<u>Periodicals: Newspapers &amp; Magazines</u>	\$734.68
<u>Museum Passes:</u>	\$400.00
<u>Payroll:</u>	
FICA & Medicare	\$8,919.51
Health & Dental	\$41,353.38
Payroll	\$114,345.33
Retirement	<u>\$6,051.40</u>
<b>Total paid with Town funds:</b>	<b>\$184,057.37</b>

### **Paid with Library funds**

<u>Books: from memorial donations</u>	\$150.24
<u>Building:</u>	\$82.00
<u>Ceiling Restoration: from grant</u>	\$12,722.67
<u>Garden: from memorial donations</u>	\$147.69
<u>Gifts:</u>	\$145.28
<u>Museum Passes:</u>	\$200.00
<u>Operating Expenses:</u>	
Bank Fees	\$54.00
Dues & Conference Fees / Education	\$595.00
Equipment / Equipment Maintenance	\$3,213.91
Furnishings	\$89.98
Mileage	\$52.78
Postage & Delivery	\$226.33
PPE/Covid 19	\$416.52
Shirts (FPL)	\$156.00
Supplies	\$927.69
Telephone	\$2,421.86
Tote Bags	72.29
<u>Programs: Currently paid from the Solomon Fund</u>	
Adult Programs	\$1,619.18
Children's Program	\$723.46

Summer Reading Program / SRP T-shirts	\$2,588.50
Teen Program	\$112.69
<u>Transfer to NHPDIP:</u>	<u>\$20,000.00</u>
<b>Total paid with Library funds:</b>	<b>\$46,718.07</b>

<b>TOTAL EXPENSES</b>	<b>\$230,775.44</b>
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The Board of Trustees have decided that our budgeted Town funds that were not used in 2020, due to Covid-19, will not be asked for. The funds not used totaled \$3,450.00.

## **FULLER PUBLIC LIBRARY ACCOUNTS WITH NH PUBLIC DEPOSIT INVESTMENT POOL**

### **PROJECT LIFT**

Beginning Balance	213,650.35
Contributions	92,461.43
Income Earned	1,316.12
Total Income	307,427.90
Withdrawals	98,021.00
Ending Balance	209,406.90

### **LIBRARY ACCOUNT**

Beginning Balance	329,784.49
Contributions	20,000.00
Income Earned	2,073.77
Total Income	351,858.26
Withdrawals	00.00
Ending Balance	351,858.26

# PROJECT LIFT EXPENSE / REVENUE REPORT

## REVENUE

Cash Donation	\$20.00
ConVal School District	\$1,253.68
Health Insurance Refund	\$1,106.46
Hillsboro-Deering School District	\$3,626.10
Providence Public Library	\$1,500.00
Testing Reimbursements	\$250.00
Town of Antrim	\$1,000.00
Town of Francestown	\$200.00
Town of Hillsborough	\$13,500.00
Town of Washington	\$500.00
State of NH Department of Education	<u>\$43,358.42</u>
Totals	<b>\$66,314.66</b>

## EXPENSES

Administrative Services	\$489.48
Advertising	\$65.00
Dental Insurance	\$1,226.34
FICA	\$2,666.03
Health Insurance	\$17,017.14
Instructional Materials	\$525.71
Life Insurance	\$270.41
Maintenance & Repairs (equipment)	\$265.00
Medicare	\$623.55
Office Supplies	\$52.72
Payroll	\$43,002.20
Scholarships	\$200.00
Software & Computers	\$2,828.73
Student Support	\$448.75
Subscriptions & Memberships	\$99.00
Telephone & Internet	\$1,654.51
Tutoring/Teaching Fees	<u>\$817.00</u>
<b>Total</b>	<b>\$72,251.57</b>



**TAX COLLECTOR'S REPORT**  
**SUMMARY OF TAX ACCOUNTS**  
**Deborah J. McDonald - Tax Collector**  
**Fiscal Year January 1 through December 31, 2020**

<b>DEBITS</b>	<b>2020</b>	<b>2019</b>
<b>Uncollected Taxes - Beg. of Fiscal Year</b>		
Property Taxes		\$1,242,713.61
Yield Taxes		467.63
Water Taxes		40,305.17
Sewer Taxes		35,008.17
Emerald Lake Water		92,744.50
Current Use Taxes		7,500.00
<b>Taxes Committed to Collector</b>		
Property Taxes	\$17,085,837.43	
Yield Taxes	20,184.64	
Current Use Taxes	55,800.00	
Water Taxes (2019 Delinquent)	80,108.16	
Sewer Taxes (2019 Delinquent)	90,289.60	
Emerald Lake Water	421,017.50	
Gravel Tax	2020.00	
Interest & Cost On Tax Lien		44,202.76
Interest (Delinquent Taxes)	11,327.45	24,370.95
Refunds	47,384.45	
<b>Total Debits</b>	<b>\$17,813,969.23</b>	<b>\$1,487,312.79</b>

**TAX COLLECTOR'S REPORT**  
**SUMMARY OF TAX ACCOUNTS**  
**Deborah J. McDonald - Tax Collector**  
**Fiscal Year January 1 through December 31, 2020**

<b>CREDITS</b>	<b>2020</b>	<b>2019</b>
<b>Remitted to Treasurer During Fiscal Year</b>		
Property Taxes	\$13,080,921.60	\$699,648.86
Yield Taxes	16,064.47	467.63
Water Taxes	37,869.10	14,904.99
Sewer Taxes	36,520.63	13,320.08
Emerald Lake Water	328,979.26	55,420.83
Current Use Tax	45,900.00	7032.37
Gravel Tax	1413.91	
Interest on Taxes	11,327.45	24,370.95
Interest & Cost on Tax Lien		44,202.76
Taxes Taken to Lien		559,085.66
<b>Abatements Allowed</b>		
Property Taxes	69,217.35	68,493.66
Emerald Lake Water		365.00
Gravel Taxes	606.09	
Current Use Tax		
	9,300.00	
<b>Uncollected Taxes End of Fiscal Year</b>		
Property Taxes	3,983,082.93	
Current Use Tax	600.00	
Yield Taxes	4,120.17	
Water Taxes	42,239.06	
Sewer Taxes	53,768.97	
Emerald Lake Water	92,038.24	
<b>Total Credits</b>	<b>\$17,813,969.23</b>	<b>\$1,487,312.79</b>

## SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS

Deborah J. McDonald - Tax Collector  
Fiscal Year January 1 through December 31, 2020

	2019	2018	PRIOR
<b>Tax Sale/Lien on Account of Levies</b>			
Balance of Unredeemed Taxes		\$450,927.32	\$936,990.66
Beginning of Fiscal Year			
Taxes Sold/Executed to Town	\$603,288.42		
During Year			
Interest Collected After Sale/	6,823.88	32,629.21	126,538.36
Lien Execution			
<b>Total Debits</b>	<b>\$610,112.30</b>	<b>\$483,556.53</b>	<b>\$1,063,529.02</b>
<b>CREDITS</b>			<b>PRIOR</b>
<b>Remittance to Treasurer During Fiscal Year</b>			
Redemptions	\$203,650.66	\$156,340.06	\$255,534.86
Interest & Cost After Sale	6,823.88	32,629.21	126,538.36
Abatements of Unredeemed	0	0	0
Deeded Property to Town		0	0
Unredeemed Taxes End of Year	399,637.76	294,587.26	681,455.80
<b>Total Credits</b>	<b>\$610,112.30</b>	<b>\$483,556.53</b>	<b>\$1,063,529.02</b>

## STATEMENT OF TAX RATE SETTING

		2020 Tax Rate	2019 Tax Rate	Difference
Appropriations	\$10,219,554.			
Less: Revenues	4,221,173.			
Less: Fund Balance Voted Surplus	0.			
Less: Fund Balance Reduce Taxes	35,000.			
Add: Overlay	197,931.			
War Service Credits	190,500.			
<b>Net Town Appropriation</b>	<b>\$6,351,812.</b>	<b>\$10.68</b>	<b>\$10.68</b>	<b>\$0.00</b>
Regional School Apportionment	\$16,272,224.			
Less: Adequate Education Grant	-6,212,523.			
Less: State Education Taxes	-1,005,194.			
<b>Net Local School Appropriation</b>	<b>\$9,054,507.</b>	<b>\$15.22</b>	<b>\$17.62</b>	<b>-\$2.40</b>
<b>State Education Taxes Assessment</b>	<b>\$1,005,194.</b>	<b>\$1.81</b>	<b>\$2.13</b>	<b>-\$0.32</b>
<b>Due to County</b>	<b>\$605,917.</b>			
Less: Shared Revenue	0.			
<b>Net County Appropriation</b>	<b>\$605,917.</b>	<b>\$1.02</b>	<b>\$1.13</b>	<b>-\$0.11</b>
<b>Combined Tax Rate</b>		<b>\$28.73</b>	<b>\$31.56</b>	<b>-\$2.83</b>
<b>Total Property Taxes Assessed</b>	<b>\$17,017,430.</b>			
<b>Commitment Analysis</b>				
Total Property Taxes Assessed	\$17,017,430.			
Less: War Service Credits	-190,500.			
Add: Village District	224,839.			
<b>Total Property Taxes Commitment</b>	<b>\$17,051,769.</b>			
<b>Town</b>				
Net Assessed Valuation	<b>\$594,882,788.</b>			
			<b>Tax Rate</b>	<b>Commitment</b>
<b>Emerald Lake District Valuation</b>	<b>\$93,683,100</b>		<b>\$2.40</b>	<b>\$224,839.</b>

## SUMMARY OF TOWN VALUATION

Total Taxable Land	\$189,873,195.	
Total Taxable Buildings	367,113,800.	
Public Utility	40,636,520.	
<b>Valuation Before Exemptions</b>		<b>\$597,623,515.</b>
Elderly Exemptions	\$2,010,800.	
Blind Exemptions	45,000.	
Wood Heating Exemption	43,800.	
Improvements to Assist Persons with Disabilities	25,000.	
Veterans Exemptions	190,500.	
Disabled Exemptions	250,000.	
<b>Total Exemptions</b>		<b>-\$2,656,100.</b>
<b>Net Value for Tax Rate(Town, County &amp; Local School)</b>		<b>\$594,967,415.</b>
<b>Net Valuation for State Education Rate(Less: Public Utilities)</b>		<b>\$554,246,268.</b>
<b>Emerald Lake Valuation</b>		
Total Taxable Land	\$38,960,700.	
Total Taxable Buildings	51,955,800.	
Public Utility	3,307,600.	
<b>Valuation Before Exemptions</b>		<b>\$94,224,100</b>
Disabled Exemptions	\$150,000.	
Elderly Exemptions	391,000.	
<b>Total Exemptions</b>		<b>-\$541,000.</b>
<b>Net Valuation for Tax Rate Emerald Lake</b>		<b>\$93,683,100.</b>

# TREASURER'S REPORT

**Fiscal Year Ended December 31, 2020**

<b><u>General Fund</u></b>		
<b>Opening Balances</b>		<b>January 1, 2020</b>
Checking – Bar Harbor Bank & Trust	\$5,424,561.50	
Payroll Checking – Bar Harbor Bank & Trust	\$2,130.86	
Public Deposit Pool – General Fund	\$26,142.56	
Money Market Account – TD Bank	\$38,272.97	
Petty Cash Accounts	\$600.00	
<b>Total – Open Balances</b>		<b>\$5,491,707.89</b>
<b>Receipts</b>		
Checking – Bar Harbor Bank & Trust	\$20,074,269.62	
Payroll Checking – Bar Harbor Bank & Trust	\$2,891,151.18	
Public Deposit Pool – General Fund	\$163.85	
Money Market Account – TD Bank	\$63.11	
Petty Cash Accounts	\$0.00	
<b>Total – Receipts</b>		<b>\$22,965,647.76</b>
<b>Disbursements</b>		
Checking – Bar Harbor Bank & Trust	\$22,199,648.11	
Payroll Checking – Bar Harbor Bank & Trust	\$2,889,992.76	
Public Deposit Pool – General Fund	\$0.00	
Money Market Account – TD Bank	\$0.00	
Petty Cash Accounts	\$0.00	
<b>Total – Disbursements</b>		<b>\$25,089,640.87</b>
<b>Closing Balances</b>		<b>December 31, 2020</b>
Checking – Bar Harbor Bank & Trust	\$3,299,183.01	
Payroll Checking – Bar Harbor Bank & Trust	\$3,289.28	
Public Deposit Pool – General Fund	\$26,306.41	
Money Market Account – TD Bank	\$38,336.08	
Petty Cash Accounts	\$600.00	
<b>Total – General Fund Cash</b>		<b>\$3,367,714.78</b>

<b><u>Conservation Fund</u></b>		
		<b>January 1, 2020</b>
NHPDIP Investment Account	\$111,652.61	
Income	\$13,503.93	
Disbursements	\$0.00	
<b>Ending Balance – December 31, 2020</b>		<b>\$125,156.54</b>
<b><u>Parks &amp; Recreation Revolving Fund</u></b>		
		<b>January 6, 2020</b>
Checking – TD Bank	\$3,029.12	
Income	\$0.00	
Disbursements	\$0.00	
<b>Ending Balance – January 5, 2021</b>		<b>\$3,029.12</b>
<b><u>Police Department Revolving Fund</u></b>		
		<b>January 12, 2020</b>
Checking – TD Bank	\$16,079.89	
Income	\$11,941.04	
Disbursements	\$8,620.94	
<b>Ending Balance – January 11, 2021</b>		<b>\$19,399.99</b>
<b><u>Office of Youth Services</u></b>		
		<b>January 1, 2020</b>
Checking – TD Bank	\$6,186.62	
Income	\$1,600.00	
Disbursements	\$2,010.26	
<b>Ending Balance – December 31, 2020</b>		<b>\$5,776.36</b>

<b><u>Drug Forfeiture Revolving Fund</u></b>		
		<b>January 1, 2020</b>
Checking – TD Bank	\$8,513.48	
Income	\$824.11	
Disbursements	\$0.00	
<b>Ending Balance – December 31, 2020</b>		<b>\$9,337.59</b>

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# TRUSTEES OF THE TRUST FUNDS 2020

	Purpose Of	How Invested										Prin &
			PRINCIPAL	New Funds	INCOME		Begin	End Bal			End	
NAME OF FUND	Trust		Begin	Created	Withdrawals	End	Bal	Xfrs In/Out	Earned	Expended	Bal	Income
ELVD RDS & BRS CIP	Cap Res	San 550	182254.71	50000.00	33,978.52	198276.19	7099.25		1098.47		8197.72	206473.91
BRIDGE REPAIRS	Cap Res	San 569	0.00	25000.00		25000.00	1426.91		57.17		1484.08	26484.08
RESCUE SQUAD	Cap Res	San 577	2317.05			2317.05	92.08		14.28		106.36	2423.41
HILLSBORO HIST FUND	Town	San 585	1537.20			1537.20	31.28		9.16	31.28	9.16	1546.36
AMBULANCE CAP RES	Town	San 607	3602.75	50000.00		53602.75	13971.49		201.52		14173.01	67775.76
TOWN HISTORY EXP	Town	San 615	4314.17			4314.17	1093.04		72.19		1165.23	5479.40
ELVD WATER METER	Cap Res	San 623	13000.00	35146.03		48146.03	1916.99		118.09		2035.08	50181.11
MAINT EXPEND FUND	School Libr	San 631	257857.50		100000.00	157857.50	25873.14	-380.80	1339.26		26831.60	184689.10
SPEC EDUC FUND	Cap Res	San 658	550000.00		58991.13	491008.87	19959.70		3201.06		23160.76	514169.63
WATER CAP RES	Cap Res	San 666	125080.05	20000.00		145080.05	6937.42		2612.58		6937.42	152017.47
SEWER CAP RES	Cap Res	San 674	210193.28	20000.00		230193.28	5761.57		4372.57		10134.14	220327.42
PENSTOCK FD (PS Co)	Conservatn	San 682	15000.00			15000.00	1275.66		96.43		1372.09	16372.09
SEWER SLUDGE C R	Cap Res	San 704	397627.21	80000.00		477627.21	13506.12		2636.27		16142.39	493769.60
SEWER INFLOW C R	Cap Res	San 712	76524.08	150183.65		226707.73	3595.22		744.64		4039.86	230747.59
SEWER SYS IMPR	Cap Res	San 720	160000.00			160000.00	6105.84		984.06		7089.90	167089.90
WATER SYS IMPR	Cap Res	San 739	116664.45	20000.00		136664.45	3740.91		763.46		4504.37	141168.82
SAND REPL CAP RES	Cap Res	San 747	230000.00	60000.00		290000.00	7016.00		1554.60		8570.60	298570.60
CONS COMM MON FD	Cap Res	San 755	2500.00			2500.00	92.39		14.87		107.26	2607.26
ELVD WTR SURPLUS	Cap Res	San 763	829.18			829.18	231.23		6.29		237.52	1066.70
SMITH HOUSE R&M FD	Cap Res	San 801	23339.86	50000.00	14426.78	58913.08	2384.30		249.85		2634.15	61547.23
ELVD MEETINGHOUSE	Cap Res	San 909	0.00			0.00	37.79	-37.95	.16		0.00	0.00
WATERLINE REHAB	Cap Res	San 910	157000.33	63274.21		220274.54	4614.74		1046.59		5661.33	225935.87
UV BULB REPL	Cap Res	San 911	1349.80			1349.80	51.27		8.31		59.58	1409.38
MUNICIP BDGS R&M	Cap Res	San 912	44974.91	100000.00	65566.76	79408.15	3672.06		483.05		4155.11	83563.26
ELVD WATER CIP FD	Cap Res	San 913	185657.50	35000.00	103957.00	116700.50	3882.80		1096.07		4978.87	121679.37
FIRE DEPT EQUIP FD	Cap Res	San 914	27385.67	40000.00	39424.05	27961.62	1647.22		249.92		1897.14	29858.76
HWY DEPT EQUIP FD	Cap Res	San 915	39681.70	50000.00		89681.70	3276.75		351.93		3628.68	93310.38

NAME OF FUND	Purpose Of Trust	How Invested	PRINCIPAL				INCOME					End Bal Prin & Income
			Begin	New Funds Created	Withdrawals	End	Begin Bal	Xfrs In/Out	Earned	Expended	End Bal	
HILLSBORO CTR PRES	Cap Res	San 916	9090.00			9090.00	81.39		186.50		267.89	9357.89
PARKS R&M	Cap Res	San 917	66932.00			66932.00	500.67		1249.06		1749.73	68681.73
SIDEWALK BDG & MNT	Cap Res	San 918	59361.62			59361.62	441.01		1216.09		1657.10	61018.72
POLICE DEPT EQUIP	Cap Res	San 919	105179.07	35000.00	26335.28	113843.79	1321.85		2091.76		3413.61	117257.40
TRANSFR STN EQUIP	Cap Res	San 920	25546.74	10000.00	22779.00	12767.74	208.76		600.27		809.03	13576.77
CEMETERY R&M	Cap Res	San 921	16000.00	4000.00		20000.00	136.17		358.74		494.91	20494.91
HD ROOF FD	Cap Res	San 922	100000.00			100000.00	709.22		2047.92		2757.14	102757.14
HD PAVING FD	Cap Res	San 923	6105.00			6105.00	100.22		126.18		226.40	6331.40
HD TECH FD	Cap Res	San 924	97725.00	50000.00		147725.00	380.19		2194.93		2575.12	150300.12
MANAHAN TRUST	Town	UBS 06	349513.21	152138.95		501652.16	174070.64	-152138.95	35078.70	3816.89	53193.50	554845.66
HILLS MED SERV TR	Scholarshp	UBS 09	200000.00			200000.00	18429.21		15855.88	16000.00	18285.09	218285.09
S & G SMITH MEM	Library	UBS 10	11732.96			11732.96	689.31		715.83	689.31	715.83	12448.79
TINGLEY SCHOL FD	Scholarshp	UBS 11	2327.38			2327.38	-45.85		147.47		101.62	2429.00
M NELSON CHILD REC	Town	UBS 12	3000.00			3000.00	4936.87		598.92		5535.79	8535.79
ETTA GILE	Library	UBS 13	9503.73			9503.73	558.34		579.82	558.34	579.82	10083.55
J SIMOES SCHOL	Scholarshp	UBS 14	3200.00			3200.00	625.38		222.88	600.00	248.26	3448.26
EM BARNES SCHOL	Scholarshp	UBS 15	36346.84			36346.84	2329.51		2406.41	2300.00	2435.92	38782.76
HUMPHREY MEM RM	Library	UBS 16	4853.53			4853.53	285.14		296.11	285.14	296.11	5149.64
NELSON LIBR FD	Library	UBS 17	3792.71			3792.71	222.82		231.39	222.82	231.39	4024.10
CN MURDOUGH MEM	School Libr	UBS 18	572.05			572.05	431.67		75.74		507.41	1079.46
JM KIMBALL MEM	Libr Books	UBS 19	722.85			722.85	354.49		65.53		420.02	1142.87
PEASLEE SCHOL	Scholarshp	UBS 20	3635.04			3635.04	430.07		246.50	400.00	276.57	3911.61
HASLET SCHOL	Scholarshp	UBS 22	37003.11			37003.11	2374.98		2451.77	2300.00	2526.75	39529.86
C A FOX FD	Town	UBS 23	50651.09			50651.09	3770.80		3834.71	3770.80	3834.71	54485.80
ABNEY SIMONDS	Town	UBS 25	2660.00			2660.00	198.03		201.38	198.03	201.38	2861.38
MARK FULLER LIB	Library	UBS 26	1866.25			1866.25	109.64		113.86	109.64	113.86	1980.11
INNESS SCHOL	Scholarshp	UBS 28	1133.52			1133.52	128.39		77.50	100.00	105.89	1239.41
HASLET TR	Town	UBS 29	48338.58			48338.58	3598.64		3659.63	3598.64	3659.63	51998.21

NAME OF FUND	Purpose Of Trust	How Invested	PRINCIPAL				INCOME					End Bal
			Begin	New Funds Created	Withdrawals	End	Begin Bal	Xfrs In/Out	Earned	Expended	End Bal	Prin & Income
CENTER SCHOOL	School Libr	UBS 32	900.00			900.00	1374.62		171.65		1546.27	2446.27
OLD SCHOOL FUND	Scholarshp	UBS 33	3771.17			3771.17	469.62		255.82	450.00	275.44	4046.61
ISABEL WARD	Library	UBS 34	1000.00			1000.00	58.75		61.01	58.75	61.01	1061.01
T HENSON SCHOL	Scholarshp	UBS 36	1800.00			1800.00	230.50		122.10	225.00	127.60	1927.60
S & G SMITH MEM	Scholarshp	UBS 37	32238.00			32238.00	2987.21		2158.97	2900.00	2246.18	34484.18
BUTLER PARK	Town	UBS 38	2769.44			2769.44	206.17		209.67	206.17	209.67	2979.11
SARAH FULLER LIB	Library	UBS 40	1000.00			1000.00	58.75		61.01	58.75	61.01	1061.01
HASLET LIBRARY	Library	UBS 41	2000.00			2000.00	117.50		122.02	117.50	122.02	2122.02
V WOODS / A BAILEY	Needy kids	UBS 43	3838.73			3838.73	5654.57		716.37		6370.94	10209.67
BERNICE MILLER LIB	Library	UBS 44	267.06			267.06	15.69		16.29	15.69	16.29	283.35
E A BUTLER SCHOL	Scholarshp	UBS 45	11275.75			11275.75	752.54		749.01	700.00	801.55	12077.30
SARAH WHITE	Library	UBS 46	27693.28			27693.28	1626.97		1689.57	1626.97	1689.57	29382.85
SARAH GRIMES	Town	UBS 47	400.00			400.00	29.78		30.28	29.78	30.28	430.28
W&L DUBBEN FD	Town	UBS 51	10437.35			10437.35	777.02		790.19	777.02	790.19	11227.54
GERT ADAMS FUND	Scholarshp	UBS 62	13565.04			13565.04	892.33		899.92	850.00	942.25	14507.29
COCA COLA SCH FD	Scholarshp	UBS 66	2135.35			2135.35	287.11		147.44	225.00	209.55	2344.90
WITHINGTON AWARD	Scholarshp	UBS 67	25000.00	519.43		25519.43	4519.43	-519.43	3043.51	1500.00	5543.51	31062.94
LILA MURPHY SCHOL	Scholarshp	UBS 70	423997.85			423997.85	28151.75		29869.09	26767.11	31253.73	455251.58
DANA CRANE FUND	Scholarshp	UBS 95	103952.84	925.55		104878.39	62490.71	-925.55	11866.85	5253.44	68178.57	173056.96
G FREDERICK FD	Library	UBS 79	6625.00			6625.00	389.19		404.19	389.19	404.19	7029.19
CEMETERY	Perp Care	UBS 35	82902.43			82902.43	4441.04		3602.88	4441.04	3602.88	86505.31
			4841925.78	918869.26	712253.42	5046522.62	434218.79	-153583.93	197390.35	102956.29	375068.92	5421591.54

# HILLSBOROUGH WASTEWATER TREATMENT FACILITY

## REPORT OF THE TREASURER

<b>Bar Harbor Bank (operating account)</b>		
Balance 1/01/2020		\$224,163.29
2020 Lien Warrant = \$89,271.56(\$84,855.04 inv & \$4,416.52 int thru 1/31/20)	\$89,271.56	
2019 Receivables Collected	\$48,636.35	
2019 Receivables Interest Collected	\$1,544.93	
2020 Receivables Collected	\$729,231.89	
2020 Receivables Interest Collected	\$2,211.53	
Credit Memos	\$14,897.60	
Checking Account Interest Earned	\$415.76	
Due from General Fund	\$63.00	
PDIP funds to transfer to I/I Reduction Capital Reserve	\$25,183.65	
<b>Total Income</b>		<b>\$911,456.27</b>
2020 Operating Budget	\$603,479.87	
2019 Invoices paid in 2020	\$5,626.31	
Refund Credit	\$817.21	
Bank Fees	\$25.00	
Transfer Surplus Funds to NH PDIP	\$124,163.29	
Contribution to II Reduce Capital Reserve	\$25,183.65	
<b>Total Disbursements</b>		<b>\$759,295.33</b>
<b>Balance as of 12/31/2020</b>		<b>\$376,324.23</b>
<b>Cash Register</b>		
Beginning Balance 1/01/2020		\$100.00
<b>Balance as of 12/31/2020</b>		<b>\$100.00</b>
<b><u>NH PDIP (investment account)</u></b>		
Balance as of 1/01/2020		\$406,389.89
Interest Earned	\$2,549.44	
Transfer Surplus Funds to NH PDIP	\$124,163.29	
Contribution to II Reduce Capital Reserve	(\$25,183.65)	
<b>Balance as of 12/31/2020</b>		<b>\$507,918.97</b>
<b><u>Bar Harbor Bank (Beard Brook Realty Escrow Account)</u></b>		
Balance as of 1/01/2020		\$4,088.84
Deposits	\$0.00	
Reimbursement Issued for Expenses	\$0.00	
<b>Balance as of 12/31/2020</b>		<b>\$4,088.84</b>

<b><u>Summary of Wastewater Treatment Funds Held</u></b>		
Bar Harbor (operating account)		\$376,324.23
Cash Register		\$100.00
NH PDIP (investment account)		\$507,918.97
Bar Harbor Bank ( <u>Beard Brook Realty Escrow Account</u> )		\$4,088.84
<b>Total Funds Held as of 12/31/2020</b>		<b>\$888,432.04</b>

# HILLSBOROUGH WASTEWATER TREATMENT FACILITY FINANCIAL REPORT

## **WASTEWATER FUND**

Bar Harbor Bank	\$376,324.23
Cash Register	\$100.00
NH PDIP (investment account)	\$507,918.97
Bar Harbor Bank (Beard Brook Realty Escrow)	\$4,088.84
<b>TOTAL CASH</b>	<b>\$888,432.04</b>

## **OUTSTANDING INCOME**

Uncollected Receivables	<u>\$103,097.12</u>
<b>TOTAL ASSETS</b>	<b>\$991,529.16</b>

# HILLSBOROUGH WASTEWATER TREATMENT FACILITY

## DETAILED STATEMENT OF EXPENSES

ACCOUNT	EXPENDED AMOUNT
Building Maintenance	\$3,317.09
Caustic	\$8,088.21
Ferric	\$13,969.79
Chemicals	\$4,589.33
Chlorine	\$2,535.50
Clothing Expenses	\$1,492.08
Computer	\$1,060.50
Contract Mowing/Clearing	\$2,150.00
Contract Services	\$5,034.09
Electricity	\$54,030.77
Engineering	\$35,005.01
Equipment Purchase	\$1,200.92
Equipment Rental	\$619.02
Equipment Repair	\$1,833.61
Oil-Heating/Generator	\$4,131.49
Gasoline	\$1,726.09
Health Insurance	\$29,645.18
Dental Insurance	\$2,031.03
Life & Disability Insurance	\$624.85
Paving	\$3,245.00
Property & Liability Insurance	\$8,034.00
Debt Service Interest	\$7,080.96
Janitorial Supplies	\$423.89
Lab Fees	\$9,531.41
Lab Supplies	\$5,951.40
Lubricants	\$153.89
Miscellaneous Expense	\$436.49
Office Supplies	\$1,657.68
Payroll	\$112,143.52
Payroll Overtime	\$16,200.45
Holiday Pay	\$1,332.37
Plant Operations	\$622.27
Postage	\$2,142.85
Debt. Principal	\$53,333.32
Printing Costs	\$377.49
Propane	\$1,286.92
Safety Supplies	\$598.28

Sewer Piping	\$440.70
FICA	\$8,039.86
Medicare	\$1,880.37
System Repair	\$19,140.41
System Maintenance	\$44,233.63
Telephone	\$4,131.12
Tool Purchase	\$132.93
Training Cost	\$880.00
Truck	\$2,808.34
Worker's Comp.	\$1,958.50
ICMARC Retirement	\$9,713.97
Emergency CAP Reserve	\$10,000.00
Sludge Removal CAP Reserve	\$40,000.00
I/I Reduce CAP Reserve	\$75,000.00
<b>Total Expenses</b>	<b>\$615,996.58</b>



# HILLSBOROUGH WATER TREATMENT FACILITY

## REPORT OF THE TREASURER

<b><u>Bar Harbor Bank (operating account)</u></b>		
Balance 01/01/2020		\$186,898.82
2020 Lien Warrant =\$78,798.80 (\$74,639.16 inv & \$4,159.64 int thru 1/29/2021)	\$78,798.80	
2019 Receivables Collected	\$34,332.25	
2019 Receivables Interest Collected	\$1,009.27	
2020 Receivables Collected	\$616,967.84	
2020 Receivables Interest Collected	\$1,607.03	
Credit Memos	\$9,222.08	
Misc.	\$100.00	
Emerald Lake Water Purchase	\$16,324.84	
Checking Account Interest Earned	\$303.23	
Due from General Fund	\$43.53	
Water Filtration Grant	\$13,689.42	
PDIP Funds to Transfer to Water Line Rehab. CAP Reserve	\$33,274.21	
<b>Total Income</b>		<b>\$992,571.32</b>
2020 Operating Budget	\$641,556.47	
2019 Invoices pd in 2020	\$6,213.37	
Refund Credits	\$186.55	
Transfer Surplus Funds to NHPDIP	\$86,898.82	
Contribution to Water Line Rehab. CAP Reserve	\$33,274.21	
<b>Total Disbursements</b>		<b>\$768,129.42</b>
<b>Balance as of 12/31/2020</b>		<b>\$224,441.90</b>
<b>Cash Register</b>		
Beginning Balance 1/01/2020		\$100.00
<b>Balance as of 12/31/2020</b>		<b>\$100.00</b>
<b><u>NH PDIP (investment account)</u></b>		
Balance as of 01/01/2020		\$636,309.21
Interest Earned	\$3,885.64	
Transfer Surplus Funds to NHPDIP	\$86,898.82	
Establish Water Shed Protection CAP Reserve	-\$15,000.00	
Establish Bible Hill Reservoir Improvements CAP Reserve	-\$10,000.00	
<b>Balance as of 12/31/2020</b>		<b>\$668,819.46</b>
<b><u>Summary of Water Treatment Funds Held</u></b>		
Bar Harbor Bank (operating account)		\$224,441.90
Cash Register		\$100.00
NH PDIP (investment account)		\$668,819.46
<b>Total Funds Held as of 12/31/2019</b>		<b>\$893,361.36</b>

# HILLSBOROUGH WATER TREATMENT FACILITY FINANCIAL REPORT

## **WATER FUND**

Bar Harbor Bank  
Petty Cash  
NH PDIP (investment account)

### **TOTAL CASH**

## **ASSETS**

\$224,441.90  
\$100.00  
\$668,819.46

**\$893,361.36**

## **OUTSTANDING INCOME**

Uncollected Receivables

\$98,926.54

### **TOTAL ASSETS**

**\$992,287.90**

## HILLSBOROUGH WATER TREATMENT FACILITY DETAILED STATEMENT OF EXPENSES

ACCOUNT	EXPENDED AMOUNT
Advertising	\$104.45
Building Maintenance	\$13,326.24
Chlorine	\$4,078.25
Ammonium Sulfate	\$2,208.34
Clothing Expenses	\$1,474.12
Computer	\$1,829.49
Contract Mowing/Clearing	\$950.00
Contract Services	\$12,486.13
Electricity	\$15,466.78
Engineering	\$8,900.00
Equipment Purchase	\$1,762.43
Equipment Rental	\$619.02
Equipment Repair	\$309.39
Gasoline	\$2,208.31
Health Insurance	\$35,989.04
Dental Insurance	\$2,777.27
Life & Disability	\$657.87
Paving	\$1,880.00
Property & Liability Insurance	\$2,222.00
Debt Service Interest	\$52,370.54
Janitorial Supplies	\$267.32
Lab Supplies	\$4,513.93
Legal	\$111.00
Miscellaneous Expense	\$398.89
Office Supplies	\$864.88
Payroll	\$111,336.11
Payroll Overtime	\$18,224.25
Holiday Pay	\$1,135.89
Postage	\$2,077.50
Caustic	\$1,544.83
Debt Service Principal	\$191,842.94
Printing Costs	\$752.17
Professional Dues	\$567.50
Professional Publication	\$20.00
Propane	\$2,780.33
Safety Supplies	\$670.73

FICA	\$8,103.27
Medicare	\$1,895.07
System Repair	\$23,849.18
System Maintenance	\$5,305.70
Telephone	\$4,288.51
Tool Purchase	\$244.21
Training Cost	\$655.00
Truck	\$3,451.54
System Parts	\$34,160.84
Lab Fees	\$2,864.00
Worker's Comp.	\$304.50
Retirement	\$5,499.69
Emergency Capital Reserve	\$10,000.00
Sand Replacement Capital Reserve	\$30,000.00
System Improvement CAP Reserve	\$10,000.00
Line Rehabilitation CAP Reserve	\$15,000.00
<b>Total Expenses</b>	<b>\$654,349.45</b>